

WARRICK COUNTY COUNCIL 2022 FOR 2023 BUDGET MEETING
BUDGET ADOPTION
COMMISSIONERS MEETING ROOM
107 W. Locust Street
Boonville, Indiana
October 20, 2022
5:00 PM

The Warrick County Council met in regular session in the Warrick County Courthouse, 107 W. Locust Street, Boonville, Indiana.

Administrator Krystal Powless was in attendance.

Auditor Debbie Stevens and Secretary Kristine Georges attended and recorded the minutes.

Council President, Greg Richmond, called the meeting to order at 5:00 PM.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

Greg Richmond: And Roll Call.

Krystal Powless: Greg Richmond?

Greg Richmond: Here.

Krystal Powless: Chris Whetstine?

Chris Whetstine: Here.

Krystal Powless: David Hachmeister?

David Hachmeister: Here.

Krystal Powless: Ted Metzger?

Ted Metzger: Present.

Krystal Powless: Brad Overton?

Brad Overton: Here.

Krystal Powless: Ron Bacon?

Ron Bacon: Here.

Krystal Powless: Richard Reid?

Richard Reid: *(Councilman Richard Reid was not present for this meeting).*

WARRICK COUNTY 2023 SALARY ORDINANCE
ORDINANCE 2022-03

Councilman Greg Richmond: Okay, first up, it says Public Hearing for Ordinances for Salaries and Wages, 2022-03.

Councilman Brad Overton: Motion to approve.

Councilman Ron Bacon: Second.

Councilman Greg Richmond: Motion by Brad. Second by Ron. Any discussion? All those in favor of the Salary Ordinances? Is that five (5) to one (1)? Or six (6) to one (1), isn't it? Okay.

Councilman Brad Overton: No.

Krystal Powless: No, five (5) to one (1).

Councilman Brad Overton: Cause Rick's not here.

Councilman Greg Richmond: Rick's not here. Five to one (Motion carried 5-1 with David Hachmeister opposing). I'm looking at the six (6) to one (1) on the first reading.

Councilman Brad Overton: Okay, we'll excuse you.

Councilman Greg Richmond: This is my third meeting today.

(Ordinance 2022-03 is located on Pages 3 through 5 of these Official Minutes)

**WARRICK COUNTY ORDINANCE FOR APPROPRIATIONS AND TAX RATES
ORDINANCE 2022-04**

Councilman Greg Richmond: Second Ordinance for Appropriation and Tax Rates, 2022-04. Any, I need a motion.

Councilman David Hachmeister: Motion to approve.

Councilman Greg Richmond: Motion by Dave. Is there a second?

Councilman Brad Overton: Second.

Councilman Greg Richmond: Second by Brad. Any discussion on this? All those in favor? That's all five (5) of us. Five (5), zero (0).

Krystal Powless: Six, zero (Motion carried 6-0).

Councilman Greg Richmond: Oh, I need to go back to bed.

Councilman David Hachmeister: Your second grade teacher would really be upset. Or first.

Councilman Brad Overton: Put yourself in the corner.

(Ordinance 2022-04 is located on Pages 5 through ___ of these Official Minutes)

**WARRICK COUNTY ORDINANCE FOR APPROPRIATION AND TAX RATES
SOLID WASTE
ORDINANCE 2022-05**

Councilman Greg Richmond: Ordinance for Appropriation and Tax Rates, Solid Waste, 2022-05. Is there a motion?

Councilman Ron Bacon: I'll make a motion.

Councilman Chris Whetstone: I'll second it.

Councilman Greg Richmond: Motion by Ron. Second by Chris. Any discussion? All those in favor? Five (5). Opposed? One (1). Did I get that right? (Motion carried 5-1 with Ted Metzger opposing).

Krystal Powless: You got that one (1) right.

Councilman Ron Bacon: You got that right, yeah.

Councilman David Hachmeister: Kristine voted.

Councilman Greg Richmond: Okay. Okay, anything else to come before us? If not, I'll take a motion.

Councilman Ted Metzger: Motion to adjourn.

Councilman Greg Richmond: Second by?

Councilman Chris Whetstine: I'll second it.

Councilman Greg Richmond: Chris. All those in favor? Six, zero (6-0).

(Ordinance 2022-05 is located on Pages 5 through 6 of these Official Minutes)

ADJOURNMENT: Meeting adjourned at 5:06 PM.

WARRICK COUNTY COUNCIL


Greg Richmond, President


Brad Overton, Vice President


Ron Bacon


David Hachmeyer


Ted Metzger


Richard Reid


Chris Whetstine

ATTEST:


Deborah K. Stevens, Auditor
Warrick County, IN

Minutes transcribed by Kristine Georges

WARRICK COUNTY COUNCIL ORDINANCE NUMBER 2022-05

WARRICK COUNTY, INDIANA 2023 SALARY ORDINANCE

WHEREAS, Indiana Code 36-2-3-7, Indiana Code 36-2-5-11, and Indiana Code 6-1.1-17-5 require that annually, on any date after August 15, but before November 1st, the Warrick County Council, hereinafter also referred to as "the Council", adopt an ordinance fixing the compensation for all County officers, deputies, and other employees;

WHEREAS, pursuant to Indiana Code 36-2-5-3 the Council has the power to:

1. Fix the number of officers, deputies and other employees
2. Describe and classify positions and services
3. Adopted schedules of compensation; and
4. Hire or Contract with persons to assist in the development of schedules of compensation;

NOW, THEREFORE BE IT ORDAINED that the Warrick County Council affixes the number of and compensation for Elected Officials and employees of the county from the period of January 1, 2023 to December 31, 2023, including all officers, deputies, assistants, and other employees whose salary is comprised of funds payable from the county fund or budget as provided by IC 36-2-5 et seq. The compensation is limited by the pay classification and evaluation system listed below and attached.

SECTION 1. FACTOR EVALUATION SYSTEM JOB CATEGORIES

Each position is assigned to a job category according to established criteria. The job categories as established by the job classification system are as follows:

CLASSIFICATION LEVELS Jobs that are very close in total factor points are regarded as being in a "classification level" to ensure that all jobs within that cluster have the same base salary or wage. For purposes of analysis, the positions in Warrick County have been grouped into classification levels within the various job categories. However, because of the relative small number of Executive and Special Occupation jobs these positions were not grouped into classification levels.

COMOT (Computer, Office Machine Operation, Technician)

COMOT A	(295 points and below)
COMOT B	(300 - 350 points)
COMOT C	(355 - 395 points)
COMOT D	(400 - 495 points)
COMOT E	(500 points and above)

LTC (Labor, Trades, and Crafts)

LTC A	(295 points and below)
LTC B	(300 - 355 points)
LTC C	(360 - 410 points)
LTC D	(415 - 470 points)
LTC E	(475 - 535 points)
LTC F	(540 points and above)

PAT (Professional, Administrative, Technological)

- PAT A (345 points and below)
- PAT B (350 – 400 points)
- PAT C (405 points and above)

Civilian POLE (Protective Occupations, Law Enforcement)

- Civilian POLE A (350 points and below) Civilian
- POLE B (355 – 400 points)
- Civilian POLE C (405 – 455 points)
- Civilian POLE D (460 – 495 points)
- Civilian POLE E (500 points +)

SECTION 2: CLASSIFICATION DEFINITIONS

COMOT (Computer, Office Machine Operation, and Technician):

COMOT positions usually require on-the-job training and knowledge of basic office skills and procedures.

COMOT positions usually require a minimum of a high school diploma or its equivalent, and may require two years of education beyond high school at a university or vocational school. COMOT positions are trained to provide administrative support to other job categories or elected officials. COMOT duties usually involve standardized operations, but can also involve limited supervisory responsibilities, high skill levels in certain fields or processes, or operation of highly technical equipment, such as in laboratories. These positions are usually recruited from the local labor market and compensated according to local labor market trends.

LTC (Labor, Trades, and Crafts):

LTC positions usually involve skills and knowledge that can be learned on-the-job or through prior experience, although some require special certifications, training, or vocational school. These positions include both the skilled and the unskilled labor and trade positions. LTC duties are often manual, requiring both physical strain and effort, and involving varying amounts of responsibilities during work projects. Recruitment is generally done within the local labor market and compensated according to prevailing local wages.

PAT (Professional, Administrative, Technological):

PAT positions usually require a baccalaureate degree or equivalent training and experience. Duties performed by PAT employees often involve direct application of professional principles, development of policies and procedures, or administration of an assigned area of responsibility. Recruitment and compensation of PAT positions is usually determined by state or regional trend.

Merit POLE (Protective Occupations, Law Enforcement):

Merit POLE positions require specialized training and may require two or more years of college education. Positions in this category are involved in protecting life and property, maintaining order, responding to emergencies, policing and enforcing laws, or supervising such operations.

Merit POLE officers must complete the Indiana Law Enforcement Academy training for law enforcement officers and are subject to the merit rules according to Indiana Code. Merit POLE positions are generally recruited from and compensated according to regional labor market trends.

Civilian POLE (Protective Occupations, Law Enforcement):

Civilian POLE positions may require specialized training, on-the-job training, and usually require a minimum of a high school diploma or its equivalent. Positions in this category are involved in protecting life and property, maintaining order, responding to emergencies, policing and enforcing laws, or supervising such operations. Civilian POLE officers may be required to complete specialized training by the Indiana Law Enforcement Academy. These positions are usually recruited from the local labor market and compensated according to regional labor market trends.

EXE (Executive):

EXE positions are held by employees who usually plan, direct and implement major programs. Incumbents in these positions often recommend, develop, or approve policies to manage their departments or program areas.

Executives are concerned with defining program objectives, staffing a department, coordinating the efforts of organizational components, directing and evaluating subordinates who manage various units under his/her control. Executives are usually recruited from and compensated according to regional market patterns.

SO (Special Occupations):

SO positions are separated from the classification system for various reasons, usually for special terms and conditions of employment rules. Compensation and recruitment for SO positions are determined by the unique circumstances for each position.

SECTION 3: PERSONNEL COMMITTEE

The Warrick County Personnel Committee, hereinafter also referred to as "the Committee", is established to oversee job classification maintenance procedures, study the job classification system and job descriptions, review compensation policies and schedules, and make recommendations to the Council concerning such matters.

The Committee shall have three (3) voting members as follows:

Three (3) County Council members, to be appointed by the Council. The appointed members shall serve on the Committee until December 31, 2023. The Committee shall elect a Chairperson and a Vice Chairperson from its own membership. The Chairperson shall preside at the meetings of the Committee, and in the absence of the Chairperson, the Vice Chairperson shall preside. The Council shall establish committee policies and procedures.

The Council or the Council's designee shall serve as Secretary for the Committee and shall prepare and post the agenda and give notices as required by the Indiana Open Door Law.

SECTION 4: FAIR LABOR STANDARDS ACT

The salary and hourly pay rates of all classified jobs are established on a forty (40) hour work week, in that to the provisions of the Federal Fair Labor Standards Act (FLSA). The County has established the following policies and procedures to comply with applicable provisions of the FLSA. A listing of all classified positions and their salaries under the FLSA is on file in the Auditor's office and is incorporated as part of this ordinance.

Any deviation from the salaries specified herein shall be made only after a request to the Council for approval. Job classifications and salary classes are based on the evaluation of the job description for each position.

When a year has 27-pay periods, employees shall receive one additional pay check which shall be calculated using the 26 pay period method. The 27th pay will be paid at the 26th pay period. If an employee, unless changes are necessitated to comply with the compensation policy, including, but not limited to overtime pay. (The next estimated 27 pay period is year 2023)

Further descriptions, definitions and/or explanation of the Warrick County Government Salary Schedule and Compensation Policies are included in this ordinance for the purpose of clarification and transparency.

Warrick County Council 2022 Salary Ordinance Signatures Page

Presented to the County Council of Warrick County, Indiana, duly read in full for the second and adopted 20 day of October 2022.

WARRICK COUNTY COUNCIL

- List of council members with signatures and names: AYE Greig Richmond, President, Brad Overton, Vice President, Chris Whetstone, Richard Reid, Ron Bacon, Ted Metzger, David Hachmeister.

ATTEST Deborah Stevens- Auditor Warrick County

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 65864... Ordinance / Resolution Number: 2022-04

Be it ordained/resolved by the Warrick County Council that for the expenses of WARRICK COUNTY for the year ending December 31, 2023 the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein held to include all expenditures hereinafter specified, subject to the laws governing the same...

Form fields: Name of Adopting Entity / Fiscal Body, Type of Adopting Entity / Fiscal Body, Date of Adoption

Table with 5 columns: Fund Code, Fund Name, Adopted Budget, Adopted Levy, Adopted Tax Rate. Lists various funds like RAINY DAY, ELECTION/REGISTRATION, BOND #2, HIGHWAY, etc.

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 65864... Ordinance / Resolution Number: 2022-04

Table with 2 columns: Fund Code, Fund Name, Adopted Budget. Lists Home-Run Funds like Pre-Trial Diversion, County Corrections, Local Health Maintenance, etc.

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 6000 (7-15) Board of Accounts, 2015 Budget Form No. 4
 Prepared by the Department of Local Government Finance Generated 10/20/2022 9:40:36 AM

Name	Aye <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Signature
Greg Richmond	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Greg Richmond</i>
Brad Overton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Brad Overton</i>
Ron Bacon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Ron Bacon</i>
Chris Whetstone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Chris Whetstone</i>
David Hochmeister	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>David Hochmeister</i>
Ted Metzger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Ted Metzger</i>
Richard Reid	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Richard Reid</i>

ATTEST
 Name: Debbie Stevens Title: Auditor Signature: *Debbie Stevens*

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1
 In accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before
 December 31 Yes No Yes No

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 6000 (7-15) Board of Accounts, 2015 Budget Form No. 4
 Prepared by the Department of Local Government Finance Generated 10/19/2022 1:09:13 PM

As if originally passed by the Warrick County Council on October 20, 2022, the Board of Accounts hereby adopted Ordinance / Resolution Number: 2022-05
 in accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1
 in accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before
 December 31 Yes No Yes No

Name of Adopting Entity / Fiscal Body: Warrick County Council Type of Adopting Entity / Fiscal Body: County Council Date of Adoption: 10/20/2022

Funds Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
8210	SPECIAL SOLID WASTE MANAGEMENT	\$3,367,472	\$1,885,023	.0832
		\$3,367,472	\$1,885,023	.0832

ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 6000 (7-15) Board of Accounts, 2015 Budget Form No. 4
 Prepared by the Department of Local Government Finance Generated 10/19/2022 1:09:13 PM

Name	Aye <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Signature
Greg Richmond	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Greg Richmond</i>
Brad Overton	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Brad Overton</i>
David Hochmeister	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>David Hochmeister</i>
Ted Metzger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Ted Metzger</i>
Richard Reid	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Richard Reid</i>
Chris Whetstone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Chris Whetstone</i>
Ron Bacon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<i>Ron Bacon</i>

ATTEST
 Name: Deborah K. Stevens Title: Auditor Signature: *Deborah K. Stevens*

In accordance with IC 6-1.1-17-16(k), we state our intent to issue debt after December 1 and before January 1
 In accordance with IC 6-1.1-17-16(k), we state our intent to file a shortfall appeal after December 1 and before
 December 31 Yes No Yes No