

**WARRICK COUNTY BOARD OF COMMISSIONERS MEETING**  
REGULAR SESSION  
COMMISSIONERS MEETING ROOM  
107 W. Locust Street, Suite 303  
Boonville, Indiana  
June 24, 2024  
4:00 P.M.

The Warrick County Commissioners met in regular session with Terry Phillippe, President; Robert Johnson, Vice President; and Dan Saylor, Member.

Attorney Andrew Skinner and Administrator Heather Soberg were in attendance.

Auditor Michael Dietsch and Recording Secretary Kristine Georges attended and recorded the minutes.

Commissioner Meetings can be viewed via YouTube: Warrick County Meetings

President Terry Phillippe called the meeting to order at 4:00 PM.

**PLEDGE OF ALLEGIANCE**

**AREA PLAN COMMISSION**  
**REQUEST FOR EXTENSION OF SURETY**  
**CASTLE RIDGE DEVELOPMENT**

Area Plan Director Molly Barnhill presented a request for the extension of surety for Castle Ridge Development by Donnie Denton, Member. The County is holding a letter of credit for street and drainage construction for \$9,020.00. They have had three years and are requesting an additional year at the same dollar amount. The letter of credit expires July 23, 2024. County Engineer Bobby Howard stated the amount was sufficient and recommended approval. Commissioner Dan Saylor made a motion to approve. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

*(Castle Ridge Extension is located on Page 10 of these Official Minutes)*

**REQUEST FOR REDUCTION OF SURETY**  
**CASTLE RIDGE DEVELOPMENT**

Ms. Barnhill also presented a request for reduction of surety for Castel Ridge, Castle Ridge Development by Donnie Denton, Member. The County is holding \$63,030.00 for sidewalk construction. They are requesting on additional year at \$55,485.00. They have had three years. This will expire on July 23, 2024. Mr. Howard said that the dollar amount was sufficient. Commissioner Bob Johnson made a motion to approve. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

*(Castle Ridge Reduction is located on Page 10 of these Official Minutes)*

**COUNTY ATTORNEY**  
**ELECTRIC SERVICE APPLICATION**

President Terry Phillippe asked to shuffle the order of the agenda and have the County Attorney to go next.

County Attorney Andrew Skinner presented an Electric Service Application for the new Security Center. They are needing to get CenterPoint out to the facility and the application needs to be submitted. The Commissioners would sign this on behalf of the Building Corporation. The motion would be to enter into the service application and request and as the representative for the Building Corporation as stated by the County Attorney. Commissioner Dan Saylor made the motion to do so. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

*(Electric Service Application is located on File in the Auditor's Office)*

**LIGHTHOUSE LANDING**  
**RIGHT-OF-WAY AGREEMENT**

Next, Attorney Skinner presented Lighthouse Landing Right-of-Way Agreement. This is for them to enter County Right-of-Way for the placement of a private sewer line. All the paperwork necessary has been reviewed and presented. Attorney Skinner also reviewed some of the requirements of the private party concerning the Right-of-Way Agreement. Mr. Howard stated that it also required a permit, to install the line in the right-of-way, that had to be applied for and approved. Attorney Skinner said it was reviewed by the County Engineer and The Town of Newburgh has also consented. It is ready for the Commissioners to approve. Commissioner Dan Saylor made a motion to approve. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

*(Lighthouse Landing Agreement is located on File in the Auditor's Office)*

**CONTRACT FOR INVESTIGATIONS**

Attorney Skinner then presented a contract for Mabrey Investigations for services under contractual services for investigation purposes of various County equipment. Commissioner Bob Johnson made the motion to approve. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

*(Mabrey Contract is located on File in the Auditor's Office)*

**HR ATTORNEY CONTRACT**

Attorney Skinner next discussed with the Commissioners the HR matters that have been arising in the County and it would be advantageous for the County to bring in an attorney that deals specifically with HR issues and assist County HR in those matters. The attorney is Kyle Biesecker. It can be approved subject to Counsel review of an engagement letter Mr. Biesecker would send and all other processes. Commissioner Dan Saylor made the motion to approve. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

*(Biesecker Contract is located on File in the Auditor's Office)*

**ITEMS FOR DISCUSSION  
WEIGHTS AND MEASURES QUARTERLY REPORT  
MIKE ARNOLD**

Mr. Mike Arnold presented the Weights and Measures Quarterly report. He reviewed tests done, rejections made, and other items on the report. He also received complaints from the public which he then investigated and the outcomes of those investigations. Mr. Arnold also went over the end of year numbers for his department. The Commissioners thanked him for his hard work.

**ACTION AGENDA  
APPROVAL OF MINUTES  
REGULAR SESSION - JUNE 10, 2024**

Minutes for the June 10, 2024 Regular Session meeting were presented to the Commissioners for approval. Commissioner Dan Saylor made the motion to approve the minutes. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

**EMERGENCY SESSION – JUNE 14, 2024**

Minutes for the June 14, 2024 Emergency Session meeting were presented to the Commissioners for approval. Commissioner Bob Johnson made the motion to approve the minutes. Commissioner Dan Saylor seconded the motion. The motion carried 2-0-1 with President Terry Phillippe abstaining.

**COUNTY ADMINISTRATOR  
CONSENT AGENDA**

County Administrator Heather Soberg presented the following items on the Consent Agenda for approval:

1. Clerk's Monthly Report – May 2024
2. Treasurer's Monthly Report- May 2024
3. Weights & Measures Monthly Report – May 16 to June 15, 2024

Commissioner Dan Saylor asked if they were sent the Weights & Measures Monthly Report. Ms. Soberg said that it is usually emailed by Mr. Arnold. Commissioner Saylor hadn't recalled getting an email. Commissioner Johnson had not seen it as well. Attorney Skinner said that they could approve the first two items and address the Weights and Measures Report separately. Commissioner Dan Saylor made a motion to approve items 1. and 2. on the Consent Agenda. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

Commissioner Saylor asked what they should do about the Weights and Measures Report. Attorney Skinner said they could table it or Mr. Arnold did just report the totals for the year which would have included the numbers for the monthly report. Ms. Soberg said she had a copy of the Weights and Measures Report that the Commissioners could review. Attorney Skinner said they could look at it, and if they didn't have any questions, they could approve it today or table it for more review. After the report was reviewed, both Commissioner Saylor and Commissioner Johnson said they were good with it. Commissioner Dan Saylor made the motion to approve item 3 on the Consent Agenda. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

*(Clerk's Report is located on Page 9 of these Official Minutes)*

*(Treasurer's Report is located on Page 9 of these Official Minutes)*

*(Weights & Measures Report is located on Page 9 of these Official Minutes)*

**COUNTY AUDITOR  
CERTIFIED CLAIMS – PAYROLL**

Commissioner Johnson asked why the Auditor’s items were not on the Consent Agenda. President Phillippe asked Auditor Mike Dietsch if he would prefer his items to go back to the Consent Agenda if the other Commissioners agree. Auditor Dietsch thought it should be taken care of the way it was previously. Attorney Skinner said it could be placed back under the Consent Agenda or as a separate item under the County Administrator. A motion to move it was not necessary and Attorney Skinner said that it could just be an adjustment to the agenda.

Auditor Dietsch then presented the Certified Claims Voucher Report dated 06-17-2024 in the amount of \$59,860,171.51 and Payroll Voucher Reports dated 06-14-02024 in the amount of \$654,743.58 and 06-28-2024 in the amount of \$666,181.48. Commissioner Bob Johnson made a motion to approve all presented reports from the Auditor. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

*(Certified Claims are located on Pages 4 through 8 of these Official Minutes)*

*(Payrolls are located on Page 8 of these Official Minutes)*

**COUNTY ENGINEER/HIGHWAY  
DISTRICT 1 BUILDING  
FINAL PAY ESTIMATE AND CHANGE ORDER**

County Engineer Bobby Howard addressed the District 1 Building Van Road Final Pay Estimate and Change Order. This was tabled at the last Commissioner’s meeting. He said that there was still no progress on this item and asked that it be removed. He will put it back on the agenda when it is ready for approval. Commissioner Dan Saylor made a motion to remove this item from the agenda until it is put back on by the County Engineer. Commissioner Bob Johnson seconded the motion. The motion carried 3-0.

**COMMISSIONER ITEMS FOR DISCUSSION  
REQUEST FOR COUNTY PURCHASING TO BE PUT UNDER  
THE COUNTY COMMISSIONERS**


Commissioner Bob Johnson requested that County Purchasing which is currently under the County Administrator to be put directly under the County Commissioners and made the motion to that effect. He felt it made sense as all three Commissioners were consulted on any purchases made by that department. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

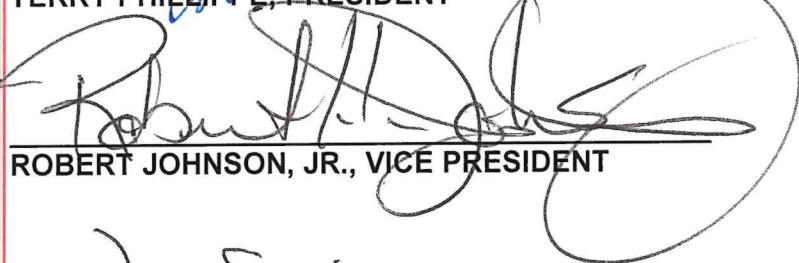
**ADJOURNMENT**


The next Warrick County Commissioners’ meeting will be held on Monday, July 8, 2024 in the Commissioners’ meeting room at 4:00 PM. Commissioner Bob Johnson made the motion to adjourn. Commissioner Dan Saylor seconded the motion. The motion carried 3-0.

Meeting adjourned at 4:18 P.M.

**WARRICK COUNTY BOARD OF COMMISSIONERS**

  
\_\_\_\_\_  
TERRY PHILLIPPE, PRESIDENT

  
\_\_\_\_\_  
ROBERT JOHNSON, JR., VICE PRESIDENT

  
\_\_\_\_\_  
DAN SAYLOR, MEMBER

ATTEST:   
\_\_\_\_\_  
MICHAEL J. DIETSCH, AUDITOR  
WARRICK COUNTY, INDIANA













**MONTHLY REPORT - CLERK OF WARRICK COUNTY CIRCUIT & SUPERIOR COURTS** Form No. 46-CR

Required by IC 33-17-2-8  
Warrick Odyssey Bank Account

Month End: **May 2024**

CHARGES (Daily Balance Record and ISETS Daily Support Book)				
1	Fees payable to the State	\$	343,541.78	
2	Fees payable to the County	\$	62,843.35	
3	Fees payable to city or town	\$	0.00	
4	Trust funds	\$	2,141,799.76	
5	Support-ISETS	\$	10,280.41	
6	Judgment Collections & Refunds	\$	58,495.87	
7	Cash on Hand	\$	100.00	
8	Converted Liabilities	\$	0.00	
9	Other	\$	0.00	
10	<b>TOTAL CHARGES</b>	\$	<b>2,617,061.21</b>	
CHARGES (Daily Balance Record and ISETS Daily Support Book)				
11	Warrick Odyssey Bank Account	Bank	\$ 2,516,191.21	
12		Bank	\$ 0.00	
13		Bank	\$ 0.00	
14		Bank	\$ 0.00	
15		Bank	\$ 0.00	
16	Subtotal: Daily Balance Record (46) (Lines 12 thru 15)	\$	2,516,191.21	
17	ISETS Monthly Clerk's Support Record (248MCR)	\$	770.00	
18	<b>TOTAL DEPOSITORY BALANCES AS SHOWN BY RECORDS Lines 16 + 17</b>	\$		2,516,961.21
19	Investments on hand at close of business last day of month	\$		100.00
20	Cash in office at close of business last day of month	\$		100.00
21	<b>TOTAL</b>	\$		<b>2,617,061.21</b>
22	Cash Long (Deduct) / Short (Add)	\$		0.00
23	<b>PROOF (Line 10)</b>	\$	<b>2,617,061.21</b>	\$ <b>2,617,061.21</b>
DEPOSITORY RECONCILEMENT				
24	Balance per Statement(s)	\$	2,668,326.20	
25	Subtotal Depository Balance	\$	2,668,326.20	
26	Deduct outstanding checks (see list below)	\$	166,632.10	
27	Net depository balance	\$	2,501,694.10	
28	Deposits in transit (see list below)	\$	14,910.41	
29	Bank fees	\$	0.00	
30	INTEREST BEARING TRUST ACCOUNT	\$	0.00	
31	MISC RECONCILING ITEMS (see list below)	\$	351.70	
32	Participant recoupments (short)	\$	5.00	
33	Agency recoupments	\$	0.00	
34	<b>Balance in all depositories (line 10)</b>	\$	<b>2,516,961.21</b>	\$ <b>2,516,961.21</b>
35	Proof			

State of Indiana, Warrick County: as I, the undersigned Clerk of Warrick County Circuit & Superior Courts in and for the aforesaid county and state, do hereby certify that the foregoing report is true and correct to the best of my knowledge and belief and as appears of record now on file in this office.

Date: 6/19/24 Clerk of Warrick County Circuit & Superior Courts

- (Seal)
- 1: Clerk: Retain WHITE copy, file 3 copies with Auditor.      2: Auditor: File CANARY copy with County Board of Finance  
File PINK copy with Board of County Commissioners  
Transmit GOLDENROD copy to State Board of Accounts.

**RECEIVED**  
JUN 20 2024  
WARRICK CO AUDITOR

**FILED**  
JUN 20 2024  
*Michael R. Deitch*  
WARRICK CO. AUDITOR

Prescribed by the State Board of Accounts      1048      County Form No. 47-TR

**COUNTY TREASURER'S MONTHLY REPORT**  
Required by IC 36-2-10-18 and IC 5-13

Month ending **May 31, 2024**

CHARGES:				
1	Total Taxes Collected (Not Received to Ledger or Refunded)	\$	47,954,427.75	
2	Advance Collections of Taxes	\$	2,780,252.50	
3	Cash Draw	\$	0.00	
4	Late Collections (including Late Assessment Penalties)	\$	500.00	
5	Cash Change Fund	\$	1,437.27	
6	Surplus Payments	\$	0.00	
7	Tax Sale Fees	\$	50,000.00	
8	Demand Collections	\$	0.00	
9	Sewage Collections	\$	0.00	
10	Waste Control	\$	0.00	
11	Storm Water	\$	0.00	
12	Lottery Excise Tax	\$	3,997.25	
13	Heavy Equipment Rental Excise Tax	\$	7,654.53	
14	Auto Rental Excise Tax	\$	1,556,508.73	
15	Aircraft License Excise Tax	\$	0.00	
16	Boat Excise Tax	\$	38,224.66	
17	Vehicle Sharing Excise	\$	24,051.35	
18	Forest Reserve	\$	0.00	
19	State Replacement Credit	\$	0.00	
20	Monetary Credit	\$	0.00	
21	Total Balance of all Ledger Accounts - Cash	\$	52,079,289.89	
22	Total Balance of all Ledger Accounts - Investments	\$	0.00	
23	<b>Total Charges</b>	\$	<b>51,350,721.69</b>	
CREDITS:				
24	Depository Balance as Shown by Balance of Cash and Depositories Record (List in Detail on Reverse Side)	\$	130,951,243.92	
25	Investments as Shown by Daily Balance of Cash and Depositories Record (Column 12, Line 40)	\$	5,582,569.05	
26	Total Cash on Hand at Close of Month:	\$	500.00	
27	Currency	\$	0.00	
28	Coins	\$	0.00	
29	Checks, Money Orders, etc.	\$	0.00	
30	<b>Total</b>	\$	<b>136,534,312.97</b>	
31	Cash Short (Add)	\$	16,048.22	
32	Cash Long (Deduct)	\$	510,537.50	
33	<b>PROOF</b>	\$	<b>136,039,823.69</b>	\$ <b>136,039,823.69</b>
RECONCILEMENT WITH DEPOSITORIES				
34	Balance in all Depositories Per Daily Balance Record (Line 24 Above)	\$	130,951,243.92	
35	Outstanding Warrant-Checks (Detail on Reverse Side)	\$	1,256,508.53	
36	Balance in all Depositories Per Bank Statements (Detail on Reverse Side)	\$	132,843,128.15	
37	Deposits in Transit (Detail on Reverse Side)	\$	132,206,729.45	
38	<b>PROOF</b>	\$	<b>132,206,729.45</b>	\$ <b>132,206,729.45</b>
ANALYSIS OF CASH ON HAND AT CLOSE OF MONTH:				
(a)	Cash Change Fund Advanced by County	\$		
(b)	Receipts Deposited in Depositories	\$		
(c)	Uncollected Items on Hand (List on Reverse Side)	\$		
(d)	<b>Total (Must Agree with Line 26 Above)</b>	\$		

State of Indiana, Warrick County: as I, the undersigned Treasurer of the aforesaid County and State hereby certify that the foregoing report is true and correct to the best of my knowledge and belief.

Dated on this 19th day of June, 2024

**RECEIVED**  
JUN 10 2024  
WARRICK CO. AUDITOR

**FILED**  
JUN 10 2024  
*Michael R. Deitch*  
WARRICK CO. AUDITOR



**WEIGHTS AND MEASURES MONTHLY REPORT**  
State Form 44106 (12/10-99)

Inspector: **Mike Arnold**  
Jurisdiction: **WARRICK**  
Date Start: **May 16, 2024**  
Date End: **June 15, 2024**

Warrick County Weights & Measures  
107 WEST LOCUST ST. SUITE 301  
OFFICE 812-897-6121 CELL 812-270-1050  
Weights-measures@warrickcounty.gov



INSPECTION ACTIVITIES	Correct	Rejected	Confiscated	TOTAL
<b>SCALES</b>				
Vehicle - State Police				0
Vehicle - State Inspection				0
Vehicle - City or County				0
Railroad Scales				0
Belt Conveyor Scales				0
Livestock Scales				0
Portable & Domestic Scales				0
Proper Scales				0
Computing Scales	2			2
Prescription Scales				0
Non-Commercial Scales				0
<b>MEASURING DEVICES</b>				
LPG Meters				0
CNG Meters				0
Vehicle Truck Meters				0
Gasoline, Kerosene, Diesel Tests	163	11		174
High Flow Diesel Tests				0
Mass Flow Meters				0
Text Meters				0
Timing Devices				0
<b>CALIBRATIONS AND TESTS</b>				
Commercial Weights				0
Prescription Weights				0
Wheel Weighers				0
Test Weights				0
Liquid Measures				0
Linear Measures				0
Miscellaneous				0
<b>OTHER ACTIVITIES</b>				
Packages Checked	10			10
Firewood				0
LP Gas Cylinders				0
Octane samples				0
Mulch				0
Misc. Determinations				0
<b>GRAND TOTAL</b>	<b>175</b>	<b>11</b>	<b>0</b>	<b>186</b>

**COMMENTS**  
(Explain Miscellaneous Tests and Activities)

5-24 3 rejected test at Country cupboard Marathon in Lynnville all over giving to much a made the business aware of the issues. 5-31 Circle S chandler Red tagged the Kerosene also have 3 rejected test on dispensers over. I make sure the manager knew about the over rejection as well as under. Huck's Newburgh has made it very difficult to return fuel into their under ground storage tanks. they put a piece of Expanded metal in the drop tube so the tube won't except a funnel. I'm requesting they supply an extended connector or move the expanded metal down in the tube. Also I will tag pumps 13 & 15 closed out of service in 1 week if the hoses are not repaired and cleaned. I Followed up on a new scale Register 13 Schnucks Newburgh. I also investigated a verbal complain while I was doing Huck's inspection. the complainant didn't give a name just wanted me to take a look at 3 pound bags of Granny Smith apples I will also investigate all complainants. She said her issue was at Wal-mart. I went to wal-Mart weighted 10 bags of apples. I didn't find any issues all 3 pound bags weighed 3.32 to 3.58 pounds. No Action taken. Investigated complaints at Shaan's Express door seal was cut. I checked the enclosure my seal was still in place and not evidence of tampering inside the enclosure. Also at On The Fly 818 pump 2 diesel doesn't shut off. consumer got wet with diesel fuel. Retested Red Tagged Kerosene at Circle S #15 Chandler approved. Checked Huck's On Oak Grove diesel hoses. The Hoses have been replace but are leaking Bad I told the Manager to bag them off until repaired. Notify me once repaired. 3 rejected test at On The Fly 835 Newburgh was sunmart



*Handwritten signature*  
*Phillip A. Boelter*  
*6-24-2024*

June 6, 2024

Warrick County Area Plan Commission  
 107 W. Locust Street  
 Courthouse - Room 201  
 Boonville, IN 47601

FILED

JUN 07 2024

WARRICK COUNTY  
AREA PLAN COMMISSION

RE: **Castle Ridge  
 Newburgh, IN  
 Our Project No.: 18-3583**

On behalf of the developer, Castle Ridge Development, LLC., we request that the current letter of credit in the amount of \$9,020.00 for street and drainage construction be extended for one year for Castle Ridge.

If you have any questions, please do not hesitate to contact me.

Sincerely,  
 CASH WAGGNER & ASSOCIATES, PC  
*Glen Meritt Jr.*  
 Glen Meritt Jr., P.E.  
 Project Engineer

Cc: File

BOARD OF COMMISSIONERS:

President *[Signature]*  
 Member *[Signature]*  
 Member *[Signature]*

ATTEST:

*[Signature]*  
 Auditor  
 Date: 6-24-2024

414 CITADEL CIR. • SUITE B • EVANSVILLE, IN 47715  
 PH: 812.401.5561 • FAX: 812.401.5563  
 E-MAIL: GMERITT@CASHWAGGNER.COM  
 EVANSVILLE • JASPER WWW.CASHWAGGNER.COM



*Handwritten signature*

June 7, 2024

Warrick County Area Plan Commission  
 107 West Locust Street  
 Courthouse, Room 201  
 Boonville, IN 47601

FILED

JUN 07 2024

WARRICK COUNTY  
AREA PLAN COMMISSION

RE: **Castle Ridge  
 Sidewalk Certification  
 Project No.: 18-3583**

A portion of the sidewalks have been constructed within Castle Ridge.

Items remaining to be completed:

1. 2,063-LF of 4' Concrete Sidewalk along Windsor Court @ \$15/LF - \$30,945.00
2. 1,636-LF of 4' Concrete Sidewalk along Creek Drive @ \$15/LF - \$24,540.00

**Total Cost to Complete Sidewalk Construction = \$55,485.00**

We ask that you approve the cost estimate.

If you have any questions or require additional information, please contact our office.

Sincerely,  
*Glen Meritt Jr.*

Glen Meritt, Jr.  
 Project Engineer

cc: File

BOARD OF COMMISSIONERS:

President *[Signature]*  
 Member *[Signature]*  
 Member *[Signature]*

ATTEST:

*[Signature]*  
 Auditor  
 Date: 6-24-2024