

**WARRICK COUNTY BOARD OF COMMISSIONERS MEETING**  
REGULAR SESSION  
COMMISSIONERS MEETING ROOM  
107 W. Locust Street, Suite 303  
Boonville, Indiana  
October 12, 2020  
4:00 P.M.

The Warrick County Commissioners met in regular session with Dan Saylor, President; Robert Johnson, Vice President; and Terry Phillippe, Member. Attorney Todd Glass and Administrator Roger Emmons were in attendance. Chief Deputy Auditor BJ Farrell and Secretary Kristine Georges attended and recorded the minutes.

President Dan Saylor called the meeting to order at 4:00 PM.

**PLEDGE OF ALLEGIANCE**

**AREA PLAN COMMISSION  
EXTENSION REQUEST  
KENSINGTON MANOR SUBDIVISION**

**Commissioner Saylor:** Thank you. You may be seated. Alrighty. First item on the agenda tonight will be our APC. Molly, you're up.

**Molly Barnhill:** We have some Extension Requests. Kensington Manor Subdivision, Ubelhor Properties, LLC, by Daniel Ubelhor is the owner. We're holding a letter of credit for street construction at twenty-eight thousand five hundred three and twenty cents (\$28,503.20). They're asking for one (1) year at the same dollar amount. They've had four (4) years and the surety expires November 15, 2020. Bobby has signed off on that request.

**Commissioner Saylor:** So, Bobby, you're good with it.

**Bobby Howard:** Yes, the dollar amount is sufficient.

**Commissioner Saylor:** Okay, Commissioners, do I have a motion?

**Commissioner Johnson:** Make a motion to approve Kensington Manor Subdivision extension request.

**Commissioner Phillippe:** I'll second.

**Commissioner Saylor:** First and a second. All in favor say, aye.

**Commissioner Phillippe:** Aye.

**Commissioner Johnson:** Aye.

**Commissioner Saylor:** Aye. Motion carries three, zero (3-0).

*(Kensington Manor Subdivision Extension is located on Page 21 of these Official Minutes)*

**LEXINGTON ESTATES SUBDIVISION**

**Molly Barnhill:** Lexington Estate Subdivision, First Federal, by First Federal Savings Bank by Michael Carter the SVP. Holding three (3) letters of credit for drainage at four thousand twenty-five dollars (\$4,025.00), streets at six thousand six hundred three and ninety-nine cents (\$6,603.99), and sidewalk construction at ten thousand four hundred eighty-five dollars (\$10,485.00). They're requesting a one (1) year extension on all three (3) letters. Streets and sidewalks will remain at the same dollar amount and the estimated cost for drainage construction has increased to six thousand three hundred twenty-five dollars (\$6,325.00). They're asking for one (1) year. They've had three (3) years. And this expires November 17, 2020. We have had the County Surveyor sign off on the drainage estimate and Bobby Howard has signed off on the street and sidewalk construction estimate.

**Commissioner Saylor:** Bobby, you good with it?

**Bobby Howard:** The dollar amounts are sufficient.

**Commissioner Saylor:** Thank you.

**Roger Emmons:** (Inaudible) drainage needs to be increased to that amount?

**Molly Barnhill:** Yes.

**Roger Emmons:** Okay, that's gonna need to be in the motion?

**Commissioner Saylor:** Say that again, Roger?

**Roger Emmons:** The, since the drainage construction has increase from four thousand twenty-five (\$4,025.00) to six thousand three hundred twenty-five dollars (\$6,325.00), you need to state that that letter of credit needs to be updated to that amount.

**Commissioner Saylor:** Okay.



**Commissioner Phillippe:** I'll make the motion, as Roger suggested, that we approve the extension with the increase to sixty-three-thirty-five (\$6,325.00).

**Commissioner Johnson:** And I'll second.

**Commissioner Saylor:** Let me, so, that needs to be sixty-six-'o-three-point-nine-nine (\$6,603.99)?

**Commissioner Johnson:** No.

**Commissioner Saylor:** No?

**Commissioner Johnson:** You're looking at streets, not the drainage.

**Roger Emmons:** Drainage is four thousand twenty-five (\$4,025.00).

**Commissioner Saylor:** Okay.

**Molly Barnhill:** Currently, they're asking, it needs to be increased to six thousand three hundred twenty-five (\$6,325.00).

**Roger Emmons:** Right.

**Commissioner Saylor:** Okay, okay. I see it down there. Alright.

**Todd Glass:** That's the only change of the three (3)?

**Roger Emmons:** Right.

**Molly Barnhill:** Yes.

**Commissioner Saylor:** Alright. So, I've got a first and a second. All in favor say, aye.

**Commissioner Phillippe:** Aye.

**Commissioner Johnson:** Aye.

**Commissioner Saylor:** Aye. Motion carries three, zero (3-0).

*(Lexington Subdivision Extension is located on Pages 21 through 22 of these Official Minutes)*

#### **VILLAGE OF LEXINGTON II PUD**

**Molly Barnhill:** We have Extension Request for the Village of Lexington II PUD, by First Federal Savings Bank by Michael, Michael Carter, SVP. We're holding a letter of credit for street signage at six hundred ninety dollars (\$690.00). They're asking for one (1) year at the same dollar amount. They've had three (3) years. It expires November 17, 2020. Bobby has signed off on this request.

**Bobby Howard:** The dollar amount is sufficient.

**Commissioner Saylor:** Okay. Commissioners, do I have a motion?

**Commissioner Johnson:** Make a motion to approve the extension.

**Commissioner Phillippe:** I'll second.

**Commissioner Saylor:** First and a second. All in favor say, aye.

**Commissioner Phillippe:** Aye.

**Commissioner Johnson:** Aye.

**Commissioner Saylor:** Aye. Motion carries three, zero (3-0).

**Unknown:** Thank you.

**Molly Barnhill:** Okay.

*(Village of Lexington II Extension is located on Page 22 of these Official Minutes)*

#### **STREET CONSTRUCTION PLANS 4B ESTATES PUD PP-20-14**

**Molly Barnhill:** Next we have Street Construction Plans, PP-20-14, for 4B Estates PUD. Petitioner is Charles D. Beaven. The Owners are Charles D. Beaven, Ryan C. Beaven, Shawn R. Beaven, Windy C. Isaacs, and Jason M. Isaacs. It's twenty point one-five (20.15) acres located on the north side of Oak Street. Approximately three hundred seventy-nine (379) feet north of the intersection formed by Ridgeview Avenue and Oak Street being Lot 2 in 4B Subdivision and Lot 4 in Hornet Hill Subdivision. Greer Township. And it was advertised in the Standard October 1, 2020. Bobby has also reviewed and signed off on these plans.

**Commissioner Saylor:** Everything in order?



**Bobby Howard:** Yes, everything is in order and again these are to be private streets.

**Commissioner Saylor:** Okay. You guys want to come up and state your name for the record?

**Chuck Beaven:** Chuck Beaven.

**Greg Kissel:** Greg Kissel, Kissel Land Survey.

**Commissioner Saylor:** Commissioners, you have any questions on, on this?

**Commissioner Phillippe:** I do not.

**Commissioner Johnson:** No.

**Commissioner Saylor:** No? And I have none. So, I guess I need a motion.

**Commissioner Phillippe:** Make a motion to approve the street construction plans.

**Commissioner Johnson:** Second.

**Commissioner Saylor:** First and a second. All in favor say, aye.

**Commissioner Phillippe:** Aye.

**Commissioner Johnson:** Aye.

**Commissioner Saylor:** Aye. Motion carries three, zero (3-0).

**Chuck Beaven:** Thank you.

**Commissioner Phillippe:** Thank you.

**Commissioner Saylor:** Thank you, guys.

*(PP-20-14 is located on Pages 22 through 24 of these Official Minutes)*

**AMENDMENT TO THE ZONING ORDINANCE  
AN ORDINANCE TO AMEND ARTICLE V SPECIAL USES SECTION 3 SPECIAL USE  
DESIGNATIONS OF THE COMPREHENSIVE ZONING ORDINANCE  
IN EFFECT FOR WARRICK COUNTY, INDIANA  
ORDINANCE 2020-23**

**Molly Barnhill:** Okay, we have an Amendment to the Zoning Ordinance. We did it in two (2) parts. The first is an Ordinance to Amend Article V, Special Uses, Section 3, Special Use Designations of the Comprehensive Zoning Ordinance in effect for Warrick County, Indiana. The purpose of this Ordinance is to allow exceptions from SU-18 requirement. It was advertised in the Standard on September 3, 2020. And the Planning Commission gave a unanimous positive recommendation on September 14, 2020.

**Commissioner Phillippe:** This for that small cell sites?

**Molly Barnhill:** This was to, yeah. If it could meet the requirements of the small cell, it wouldn't have to go through the special use and get approval from the Board of Zoning Appeals.

**Commissioner Phillippe:** I think all my questions got answered.

**Commissioner Saylor:** Okay, so, we just need to do this with a motion?

**Roger Emmons:** Need an Ordinance number.

**Commissioner Saylor:** (Inaudible).

**Kristine Georges:** Ordinance number would be '23.

**Roger Emmons:** 2020-23.

**Kristine Georges:** Yes, Sir.

**Roger Emmons:** Thank you.

**Commissioner Saylor:** Okay, do I have a motion for Ordinance 2020-23?

**Commissioner Phillippe:** I'll make that motion.

**Commissioner Johnson:** Second.

**Commissioner Saylor:** First and a second. All in favor say, aye.

**Commissioner Phillippe:** Aye.

**Commissioner Johnson:** Aye.



Commissioner Saylor: Aye. Motion carries three, zero (3-0).

*(Ordinance 2020-23 is located on Page 24 of these Official Minutes)*

**AN ORDINANCE TO AMEND ARTICLE XXIV ADMINISTRATION SECTION 3 COMPREHENSIVE ZONING ORDINANCE IN EFFECT FOR WARRICK COUNTY, INDIANA ORDINANCE 2020-24**

**Molly Barnhill:** The second one (1) pertains to this as well. It's an Ordinance to Amend Article XXIV, Administration, Section 3, Application for an improvement location permit of the Comprehensive Zoning Ordinance in effect for Warrick County, Indiana. The purpose of this Ordinance is to lift the requirement for the small cell towers that are exempt from that SU-18 requirement. This was advertised September 3, 2020 and the Planning Commission gave a unanimous positive recommendation on September 14<sup>th</sup>.

**Commissioner Saylor:** Commissioners, do I have a motion?

**Commissioner Phillippe:** I'll make the motion.

**Roger Emmons:** '24.

**Molly Barnhill:** Okay.

**Kristine Georges:** Yes, Sir.

**Commissioner Phillippe:** Make the motion to approve 2020-24.

**Commissioner Johnson:** Second.

**Commissioner Saylor:** First and a second. All in favor say, aye.

**Commissioner Phillippe:** Aye.

**Commissioner Johnson:** Aye.

**Commissioner Saylor:** Aye. Motion carries three, zero (3-0).

**Molly Barnhill:** Okay, that's all I have. Thank you.

**Commissioner Saylor:** Thank you, Molly.

*(Ordinance 2020-24 is located on Page 24 of these Official Minutes)*

**APPROVAL OF MINUTES  
SEPTEMBER 28, 2020**

**Commissioner Saylor:** Next item on the agenda is our Approval of Minutes for September 28, 2020, Regular Session meeting.

**Commissioner Johnson:** Make a motion to approve the minutes.

**Commissioner Phillippe:** I will second.

**Commissioner Saylor:** First and a second. Any discussion on those minutes?

**Commissioner Phillippe:** Do not.

**Commissioner Saylor:** Mr. Johnson?

**Commissioner Johnson:** No, Sir.

**Commissioner Saylor:** All in favor say, aye.

**Commissioner Phillippe:** Aye.

**Commissioner Johnson:** Aye.

**Commissioner Saylor:** Aye. Motion carries three, zero (3-0).

**CONSENT AGENDA  
RATIFY ACCEPTANCE OF PROPOSAL/QUOTE FROM MULZER CRUSHED STONE  
FOR AGGREGATE PRICES DELIVERED TO JOBSITE**

**Commissioner Saylor:** Next item on the agenda is our Consent Agenda and Roger will handle that.

**Roger Emmons:** Thank you, Mr. President. First one (1) is to ratify acceptance of a proposal/quote from Mulzer Crushed Stone Company, Incorporated, for aggregate prices delivered to jobsite. We needed to have this in place, so the Auditor would pay the claim that Audrey turned in for rock she had to order to be delivered because the current contract did not include prices for that service. So, Dan signed the acceptance on September 30<sup>th</sup> that established pricing and terms through August 1<sup>st</sup> of this year to the end of the year. You want to wait and do them all at once?



**RATIFY APPROVAL OF WORK AUTHORIZATION FOR REPLACEMENT OF AHU13 HEAT EXCHANGER AT THE WARRICK COUNTY JAIL**

**Roger Emmons:** Second one (1) is to ratify approval of work authorization for a replacement of Air Handling Unit 13 heat exchanger at the Warrick County Jail. Sheriff Wilder sent me an email with the attached work authorization that I forwarded to the Board on October 1<sup>st</sup>. Received consensus from the Board on the next day. This AHU 13 has a hole in the heat exchanger. The costs for parts and labor is one thousand five hundred ninety dollars (\$1,590.00). And that will be paid out of Cum Cap HVAC line item.

**ADDENDUM 1 TO ENHANCED 911 SERVICE AGREEMENT  
INSTALLATION OF THREE (3) MOTOROLA VESTA COMMAND POST MOBILE  
CALL-TAKING POSITIONS AT THE WARRICK COUNTY PSAP**

**Roger Emmons:** Third is Addendum 1 to the Enhanced 911 Service Agreement, Installation of three (3) Motorola VESTA, that's V-E-S-T-A, all caps, command post mobile call-taking position at the Warrick County PSAP, P-S-A-P, stands for Public Safety Answering Point. And Chief Deputy Paul Kruse sent the contract addendum to the Board and others on October 1<sup>st</sup>. Single lump sum payment is fifty-eight thousand six hundred twenty dollars (\$58,620.00). That's nineteen thousand five hundred and forty dollars (\$19,540.00) per unit without the mapping option. And it is a qualified as a COVID-19 related purchase.

**RATIFY APPROVAL OF APPLICATION FOR USE OF CHURCH FACILITIES FOR  
2020 GENERAL ELECTION AT FIRST CHRISTIAN CHURCH IN NEWBURGH**

**Roger Emmons:** Lastly is to ratify approval of application for use of church facilities for the 2020 General Election at First Christian Church, Newburgh. I received a consensus from Commissioners Phillippe and Saylor on October 5<sup>th</sup> and Clerk Patty Perry filled that application out for usage. So, that's the four (4) items for ratification.

**Commissioner Saylor:** Okay, so, Commissioners, do I have a motion to approve the Consent Agenda Items A, B, C, D?

**Commissioner Phillippe:** I make that motion.

**Commissioner Johnson:** Second.

**Commissioner Saylor:** First and a second. All in favor say, aye.

**Commissioner Phillippe:** Aye.

**Commissioner Johnson:** Aye.

**Commissioner Saylor:** Aye. Motion carries three, zero (3-0).

*(Mulzer Addendum, Work Authorization, Motorola Service Agreement, and Application for First Christian Church are located on Pages 25 through 27 of these Official Minutes)*

**ITEMS FOR DISCUSSION  
HESTER LUBBEHUSEN-WARRICK COUNTY CLERK'S OFFICE UNION STEWARD  
DISCUSS CONCERNS REGARDING POSSIBLE UNION DECERTIFICATION**

**Commissioner Saylor:** The next item on the agenda is Items for Discussion and we're gonna move that down to our County Attorney, Item 4. Okay, Hester? Is that okay?

**Hester Lubbehusen:** Yeah, that's fine.

**Commissioner Saylor:** Yeah, we're gonna move it down to keep it all together.

**Hester Lubbehusen:** That's fine.

**Commissioner Saylor:** Okay? That way we won't be jumping back and forth.

**DEPARTMENTAL REPORTS  
COUNTY ADMINISTRATOR  
UPDATE OF FMLA REQUEST**

**Commissioner Saylor:** So, next item on the agenda is our Departmental Reports and, Roger, you're up again.

**Roger Emmons:** Thank you, Mr. President. Update of the Family Medical Leave Request. There was one (1) that was previously approved for intermittent leave that should now be approved for regular continuous FMLA leave. I think I would do that by motion. It, like I said, it was previously approved, which you approved, and circumstances have changed. So, it needs to be continuous.

**Commissioner Saylor:** Okay, so...

**Commissioner Phillippe:** I make a motion to approve.

**Commissioner Johnson:** Second.

**Commissioner Saylor:** First and a second. All in favor say, aye.



Commissioner Phillippe: Aye.

Commissioner Johnson: Aye.

Commissioner Saylor: Aye. Motion carries three, zero (3-0).

Roger Emmons: And for the audience, due to HIPPA regulations, we can't state the person's name.

#### **EXECUTIVE SESSION MINUTES MEMORANDUM SEPTEMBER 14, 2020**

Roger Emmons: Next, I have the Executive Session Minutes Memorandum. This is for your Executive Session on September 14<sup>th</sup>. And Heather prepared this. I had showed her on the computer where I prepared previous ones of these and she prepared this for you for your approval and signatures and attest by Auditor Stevens at today's meeting. This just certifies who was at the meeting and that no other subject matter was discussed other than what was specified in the notice.

Commissioner Saylor: Okay, so, do I have a motion to approve the Meeting Memorandum of the Executive Session.

Commissioner Johnson: So moved.

Commissioner Phillippe: I will second.

Commissioner Saylor: First and a second. All in favor say, aye.

Commissioner Phillippe: Aye.

Commissioner Johnson: Aye.

Commissioner Saylor: Aye. Motion carries three, zero (3-0).

Roger Emmons: Thank you.

*(Executive Session Minutes, 09-14-2020, is located on Page 27 of these Official Minutes)*

#### **FIXED ASSETS HIGHWAY – SHERIFF**

Roger Emmons: I have a couple of other quick items. Fixed Asset Notification Forms, I sent to you earlier today. Copied on our, to our local insurance agent. One's a 2019 KM800 Utility Trailer for the four (4) ton hot box for the Highway Department. Secondly, 2020 Dodge Durango with the VIN ending 9721, that's Sheriff's Office purchase. Just need to vote on a motion to approve those fixed asset forms.

Commissioner Saylor: Do I have a motion...?

Commissioner Johnson: To approve.

Commissioner Phillippe: Second.

Commissioner Saylor: First and a second. All in favor say, aye.

Commissioner Phillippe: Aye.

Commissioner Johnson: Aye.

Commissioner Saylor: Aye. Motion carries three, zero (3-0).

*(Fixed Assets, Highway-Sheriff, is located on Page 28 of these Official Minutes)*

#### **APPROVAL PROPOSAL FROM SJCA FOR SURVEYING SERVICES FOR SURVEYOR'S DEPARTMENT**

Roger Emmons: I have one (1) last item that I don't have listed, but I wrote it down. Earlier today, the Drainage Board, Drainage Board approved a, a proposal from SJCA for Surveying Services to located twenty-three (23) Section Corners. The cost is two thousand two hundred fifty dollars (\$2,250.00) per corner or fifty-one thousand seven hundred fifty (\$51,750.00). It will be invoiced monthly. Drainage Board passed it on to Commissioners for approval and signature by President Saylor. And it is noteworthy that SJCA is a Certified Minority Business Enterprise in the State of Indiana and is an INDOT Certified Disadvantaged Business Enterprise. That's good for our resume of using those types of consultants.

Todd Glass: And the proposal is in proper form, Mr. President, to approve by the Board for them to provide scope of services.

Commissioner Saylor: Alright. Do I have a motion?

Commissioner Phillippe: I'll make the motion to approve SJCA's contract.

Commissioner Johnson: I'll second.

Commissioner Saylor: First and a second. All in favor say, aye.



**Commissioner Phillippe:** Aye.

**Commissioner Johnson:** Aye.

**Commissioner Saylor:** Aye. Motion carries three, zero (3-0).

**Roger Emmons:** Thank you, Gentlemen. That's all I have.

**Commissioner Saylor:** Alright.

*(SJCA Proposal is located on Pages 28 through 29 of these Official Minutes)*

### **COUNTY ATTORNEY NEWBURGH ENCROACHMENT AGREEMENT FOR SAFE ROUTES TO SCHOOL**

**Commissioner Saylor:** Next item on the agenda is our County Attorney. Mr. Glass?

**Todd Glass:** Thank you, Mr. President. Firstly, we have listed a Newburgh Encroachment Agreement that's been tabled a few times. That is actually the Encroachment Agreement by and between Warrick County, the Town of Newburgh, and the Warrick County School Corporation. I've tried to keep Bobby Howard updated on the status. Still trying to get everybody together and I'm working with attorneys for the Town of Newburgh and the School Corporation. We're not there yet. The reason why we're tabling it, Mr. President, is just because Bobby's got to get it done by the end of the month. So, I think I can hopefully get that done for the next meeting if the Commissioners would be willing to table it.

**Commissioner Saylor:** So, that would be tabled to the 10-26-2020 meeting, correct? So, do I have a motion to table, Gentlemen?

**Commissioner Phillippe:** Make a motion to table the Newburgh Encroachment Agreement.

**Commissioner Johnson:** Second.

**Commissioner Saylor:** First and a second. All in favor say, aye.

**Commissioner Phillippe:** Aye.

**Commissioner Johnson:** Aye.

**Commissioner Saylor:** Aye. Motion carries three, zero (3-0).

**Todd Glass:** Thank you, Mr. President.

### **ESTABLISHING COUNTY GRANT POLICY**

**Todd Glass:** Also, a proposed Ordinance creating a Grant Policy for Warrick County. We're also continuing to make edits to that proposed Ordinance, following SBOA guidelines, and also thinking through some of the ramifications of the policy for the various departments in the County. Like to make some final proposals to the Board before you consider the Ordinance for next meeting and would ask that that be tabled.

**Commissioner Saylor:** Do I have a motion to table it to the 10-26-2020 meeting?

**Commissioner Johnson:** So moved.

**Commissioner Phillippe:** I'll second.

**Commissioner Saylor:** First and a second. All in favor say, aye.

**Commissioner Phillippe:** Aye.

**Commissioner Johnson:** Aye.

**Commissioner Saylor:** Aye. Motion carries three, zero (3-0).

**Todd Glass:** And then once, once we have those final proposals, we want to get Auditor Steven's office also to keep looking at it. Thank you.

### **INDEPENDENT CONTRACT AGREEMENT FOR THE HEALTH DEPARTMENT CATHERINE UNGETHEIM**

**Todd Glass:** Also, I've been provided, Mr. President, a proposed Independent Contractor Agreement for the Health Department with Catherine Ungetheim, to hire her for the Health Department to assist the Health Department administratively in the office with the increased workload that department is experiencing and it is in proper form and ready for the Board to approve at a flat twelve hundred dollar rate per month as an Independent Contractor.

**Commissioner Saylor:** So, do I have a motion to approve the Independent Contractor Agreement for the Health Department?

**Commissioner Phillippe:** Make a motion.

**Commissioner Johnson:** Second.



Commissioner Saylor: First and a second. All in favor say, aye.

Commissioner Phillippe: Aye.

Commissioner Johnson: Aye.

Commissioner Saylor: Aye. Motion carries three, zero (3-0).

*(Independent Contractor Agreement is located on Pages 29 through 30 of these Official Minutes)*

**CARES ACT ELEGIBLE POWERPHONE CONTRACT UPGRADE FOR SHERIFF'S DEPARTMENT**

Todd Glass: And actually, Mr. President, my two (2) remaining items that are, rather, housekeeping matters if you would like me to deal with the CARES Act Contract and the Polling locations. I can do that quickly.

Commissioner Saylor: Yes. That'd be good.

Todd Glass: The CARES Act Contract is actually a request from the Sheriff's Department for an upgrade to their Call Handling 911 Dispatch System. It's an existing contract. This is just an upgrade to the existing contract for some customizations for screening questions and efficiencies and handling call volume for medical runs due to the Pandemic. So, this is an upgrade of five thousand seven hundred ninety-seven dollars and fifty cents (\$5,797.50) beginning year two (2). It's a 911 Fund eligible expense. The upgrade contract is in proper form and ready for the Board to approve if it wishes.

Commissioner Saylor: Do I have a motion, Commissioners, for the contract?

Commissioner Johnson: Make a motion to approve.

Commissioner Phillippe: I will second.

Commissioner Saylor: First and a second. All in favor say, aye.

Commissioner Phillippe: Aye.

Commissioner Johnson: Aye.

Commissioner Saylor: Aye. Motion carries three, zero (3-0).

*(CARES Act Contract is located on Pages 31 through 32 of these Official Minutes)*

**APPROVAL OF 2020 GENERAL ELECTION POLLING LOCATIONS**

Todd Glass: And the other housekeeping matter, Mr. President, was the Election Polling Locations for the 2020 General Election on November 3<sup>rd</sup>. We just need to follow the Election Laws for this Board to approve those polling locations. I have that list in front of you. Those are the same polling locations as the Primary with the exception of Abundant Life Church. That was the polling location that was at Sharon Elementary, just has moved across the street to Abundant Life Church. Otherwise, all the precinct locations and polling locations are the same as the Primary. Just needs a vote of approval by this Board and then Roger will then publish those locations.

Commissioner Saylor: Alright, Commissioners, do I have a motion on the Election, 2020 General Election polling locations?

Commissioner Phillippe: Make a motion to approve the 2020 General Election polling locations.

Commissioner Johnson: Second.

Commissioner Saylor: First and a second. All in favor say, aye.

Commissioner Phillippe: Aye.

Commissioner Johnson: Aye.

Commissioner Saylor: Aye. Motion carries three, zero (3-0).

*(2020 General Election Polling Locations are located on Page 32 of these Official Minutes)*

**NON-RENEWAL OF COLLECTIVE BARGAINING AGREEMENT WITH CHAUFFEURS, TEAMSTERS AND HELPERS LOCAL UNION #215  
FIRST READING OF RESOLUTION 2020-13**

Todd Glass: Alright. Then we skip back, thank you, Mr. President, to Item 4. Resolution number?

Kristine Georges: Would be '13.

Todd Glass: Proposed Resolution 2020-13, Mr. President, this is the proposed Resolution in draft form for reading tonight. And with your permission I'll introduce the Resolution.

Commissioner Saylor: You may do so.



Attorney Todd Glass read the following proposed Resolution 2020-13 into the record:

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF WARRICK COUNTY, INDIANA, ELECTING NOT TO RENEW THE COLLECTIVE BARGAINING AGREEMENT BY AND BETWEEN THE CLERK AND THE BOARD OF COMMISSIONERS OF WARRICK COUNTY AND CHAUFFEURS, TEAMSTERS AND HELPERS LOCAL UNION NO. 215 AND TO NO LONGER BARGAIN WITH OR RECOGNIZE THE UNION IN THE WARRICK COUNTY CLERK'S OFFICE**

**WHEREAS**, on or about October 4, 2018, Warrick County entered into the current collective bargaining agreement with Chauffeurs, Teamsters and Helpers Local Union No. 215 (the "Union"), which agreement, among other things, recognized the Union as the exclusive bargaining agent for all employees of the Warrick County Clerk's Office (the "Collective Bargaining Agreement");

**WHEREAS**, the duration of the Collective Bargaining Agreement was from January 1, 2018 through December 31, 2019, and provided that said agreement shall continue in full force and effect from year to year thereafter unless written notice of desire to change or modify the agreement is served by either party upon the other at least sixty (60) days prior to the annual date of expiration;

**WHEREAS**, the Collective Bargaining Agreement was subsequently extended by operation of its language and remains in full force and effect for the term of January 1, 2020 through December 31, 2020, in accordance with the terms of the agreement;

**WHEREAS**, Warrick County has decided not to renew the terms of the Collective Bargaining Agreement with the Union, intends for said agreement to expire and no longer be of any force or effect as of January 1, 2021, and will no longer bargain with or recognize the Union effective January 1, 2021;

**WHEREAS**, in accordance with the terms of the Collective Bargaining Agreement, Warrick County will give notice of its decisions to the Union at least sixty (60) days prior to December 31, 2020;

**WHEREAS**, there is no State or Federal law requiring Warrick County to recognize the Union or to engage in collective bargaining with its employees;

**WHEREAS**, nothing in this Resolution is intended to take away or otherwise infringe upon the rights of Warrick County employees to organize or belong to a union; and

**WHEREAS**, this Resolution shall apply only to the Warrick County Clerk's Office and shall not apply to any other collective bargaining agreement which does not involve the Warrick County Clerk's Office.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Warrick County, Indiana, as follows:

With respect to the Warrick County Clerk's Office, Warrick County hereby elects to:

1. No longer recognize the Union as the exclusive bargaining agent for the employees of the Warrick County Clerk's Office effective January 1, 2021;
2. No longer bargain with the Union effective January 1, 2021;
3. Not renew the Collective Bargaining Agreement or enter into any collective bargaining agreement with the Union effective January 1, 2021; and
4. Give written notice to the Union at least sixty (60) days prior to December 31, 2020 of its decisions to:
  - a. No longer recognize the Union;
  - b. No longer bargain with the Union;
  - c. Not renew the Collective Bargaining Agreement; and
  - d. Not enter into any collective bargaining agreement with the Union for the Warrick County Clerk's Office effective January 1, 2021.

The above Resolution is passed and adopted by the Board of Commissioners of Warrick County, Indiana, this \_\_\_day of October, 2020.

BOARD OF COMMISSIONERS  
OF WARRICK COUNTY, INDIANA

\_\_\_\_\_  
Dan Saylor, President

\_\_\_\_\_  
Robert H. Johnson, Jr., Vice President

\_\_\_\_\_  
Terry J Phillippe, Member

ATTEST:

\_\_\_\_\_  
Deborah K. Stevens, Auditor  
Warrick County, Indiana

Todd Glass: Again, this is a proposed draft Resolution, Mr. President, for the Board to consider.



**Commissioner Saylor:** And so, that will be the First Reading of that Resolution 2020-13 and we will not vote on it tonight. So, we have had some folks from the, that we've had the union representative from the Clerk's, that represents the Clerk's, I think, want to speak. And, Hester, you representing the employees the Clerk's Office, want to speak. So, I think. Who wants to go first? Does Rick, Rick want to go first or...?

**Rick (Eric) Voyles:** I can.

**Commissioner Saylor:** Rick, come on up.

**Rick (Eric) Voyles:** Sure

**Commissioner Saylor:** Thank you.

**Rick (Eric) Voyles:** Thank you, Guys.

**Commissioner Saylor:** Please introduce yourself for the record.

**Rick (Eric) Voyles:** Yes, Sir. My name is Rick Voyles. I'm the business agent for the Teamsters Local 215. I guess my question is, why have we decided that we want to do this?

**Commissioner Saylor:** Why?

**Rick (Eric) Voyles:** Um hum.

**Commissioner Saylor:** Well, what I can say, as President of the Board, last year, over the past three (3) years, over three (3) years of myself being Commissioner, we've just had different issues with that office. And I know last year our Legal Counsel kind of went to you and kind of requested that the, kind of the culture and atmosphere change over there. It, it, we haven't seen that change, and so, that's where, that's how we come to that decision.

**Rick (Eric) Voyles:** Okay, and, and, and the culture change, I mean I do know what you're, some about what you're talking about. And we did have a meeting. It was with Lin. It wasn't with you. And, and we sat in the office for quite some time and we went over a lot of different issues and I do believe that after we went through those issues, things got quite a bit better. I do know that, obviously, my members still want to have this. And from my understanding the last time I talked with Patty was last week when I caught wind of this, she doesn't want this to happen either. I'm sure my members are going to speak to you this evening, but at least our history with you guys has been, if there's a problem we try to work through it and try to fix it. I don't think we've been (inaudible) crazies. And I don't think, if there's something that you guys want us to do, I don't think there's nothing that we can't fix. But, we have to have the opportunity to fix it. And, so, that's, I mean, could you give me some specifics by chance on what is your concerns?

**Commissioner Saylor:** Well...

**Todd Glass:** I think that's more appropriate a thing to do with you, Rick.

**Rick (Eric) Voyles:** I'm sorry?

**Todd Glass:** That's more appropriate to do with you, sitting down with you, and discussing.

**Rick (Eric) Voyles:** We'd be happy to do that. Be happy to do that. Could, could we do that before your next meeting when this comes about? Would that be possible?

**Commissioner Saylor:** Yeah, I, I don't have a problem with that.

**Rick (Eric) Voyles:** Okay. Very good.

**Commissioner Saylor:** Yeah, I, I, our next meeting will be October 26<sup>th</sup>, so, you know, sometime...

**Rick (Eric) Voyles:** Would you like me to get with someone after, after the meeting, so, I can schedule a time?

**Todd Glass:** Oh, just call Lin and he'll coordinate.

**Commissioner Saylor:** (Inaudible) and set that up. Okay.

**Rick (Eric) Voyles:** Be happy to. Okay, alright. Thank you very much.

**Commissioner Saylor:** So, Counsel, just for our knowledge. So, if, if three (3) Commissioners are involved in that, does that have to be advertised?

**Todd Glass:** Yeah. Yeah, we can work out...

**Commissioner Saylor:** So, will, will that be an Executive Session?

**Todd Glass:** Yeah, we can work out with Rick as how he wants the meeting to happen.

**Rick (Eric) Voyles:** Sure. Sure.

**Commissioner Saylor:** We want to make sure we advertise it right.

**Rick (Eric) Voyles:** Absolutely. Absolutely. Alright. Thank you very much.

**Commissioner Saylor:** Okay, thank you, Rick. Hester, would you like to come up and speak on behalf of the employees and introduce yourself, please?



**Hester Lubbehusen:** Okay, my name is Hester Lubbehusen. I work in the Clerk's Office and also am the steward for the union. I'm not really sure what happened. We've had the union over there for over twenty (20) years. I've been the steward for three (3) or four (4). I'm not sure exactly how many years actually it is. But, different ones have been in it. I've kind of asked around, why, how can they do that? I can't get answers from anybody. So, I've talked to the Commissioner, one (1) of them. The answers he gave me, I disagree with. I appreciate you guys letting me speak and also the other ones for a few minutes if they can to voice their opinions. But, I just need to know, why? What I can tell them? I don't, I don't understand it. So, if anybody can give me an answer, why? I mean you gotta, you've gotta have an answer why to resolve it. And evidently that's not happening. I talked to Patty. She doesn't seem to have a problem with us. Usually, if we have an issue, we go to her first. We get them involved and she talks to all of us. Her and Kim also. So, if somebody can give us a little light on what's going on, that would help me.

**Commissioner Johnson:** Hester, I, I was the one (1) that talked to you earlier. I'll just say, you can disagree if you like, but all I can go on is by the telephone complaints and the personal complaints that we, that we get in this office. So, you know, that was, you know, that's all I knew about that I could share with you. So, and you can disagree.

**Hester Lubbehusen:** Right. And I think, yeah, I think I'd asked you guys if you'd talked to Patty possibly on the issues, is that right?

**Commissioner Johnson:** I have not.

**Hester Lubbehusen:** And you said you had not. So, has anybody else talked to her?

**Commissioner Saylor:** I, yes, I've talked...

**Hester Lubbehusen:** And did she agree or disagree?

**Commissioner Saylor:** She, she agreed, we did not, we did not set that meeting up. She came to us. Okay? And talked to us about some different issues over the course, and I think we've had one (1) or two (2) or three (3) Executive Sessions over the course of the last three (3) years about things that have gone on again. And we, we, we, we did get with Rick, I can't remember the date of last year, and kind of talked to him about some issues and stuff. Our Legal Counsel met with Rick. I know, you know, just, just Wednesday, Hester, I get a comment from somebody who went in that office, stood there for what he said was like ten (10) minutes. But, he said it wasn't. It was probably about two (2) to three (3) minutes. Saw three (3) ladies sitting up front. Was not acknowledged. Said all three (3) ladies looked at him, went back down to working, and never addressed him. Only the lady who's sitting back in the corner, he described as the back left-hand corner, after two (2) to three (3) minutes acknowledged and said how, you know, can I help you? And you know, I've been in business thirty (30) years. I grew up on customer service. We, we the Commissioners, these, these other two (2) gentlemen and myself have, have tried to create an atmosphere for the taxpayers of this County about service, you know, bending over backwards to help people. And I know, everybody that comes in that office is not, not our friends and that kind of thing. They're paying fines and all that other stuff and they've probably got, you know, sent down from the Court. Probably not the most desirable people to, you know, be dealing with at that moment. And upset maybe about maybe the decision rendered against them or that kind of thing. So, I understand you probably have some tough customers. But, with that being said, you know, I think we have tried to set the expectation out of our office about, you know, when anybody comes in this building, you know, we ask them, how can we help you? You know? How can we help you? You know, that's what I was elected for. I know you're not an Elected Official, but you're an employee. You know, and sometimes that's an Elected Official job to convey that, you know, and that customer service. I'm big on that. And so, you know, there's been several things of course over the two (2) or three (3) years that have happened. And several things that, you know, the Elected Official had come to us with, and again I know some of them have been shared with Rick, you know, in, in Executive Sessions and, and through our Legal Counsel.

**Hester Lubbehusen:** I'm one (1) of them that sits in those four (4) front chairs. And I can tell you it's not an easy job. I see what the girls do every day and Dan. We have a gentleman in there, too. So, sometimes you're taking phone calls. You're trying to take money. You're taking a call from the Judge to bring down a file or bring up a file. So, you have several things that you're trying to do at one (1) time. So, it, it bothers me that people thinks that you're supposed to jump right up and go up there. We try to be as quick as what we can. Sometimes that phone may ring more than three (3) times. But, you can't get to it right then cause you have other priorities you gotta get done first. But, I will say that they do try to do it as quick as they can. So, I'm proud of all of them that work in there. So, and like I said, I do appreciate you letting us talk and I'd appreciate if you'd let the other ones if they can have a couple minutes if they have something to say, if that would be okay with you.

**Commissioner Saylor:** Originally, we, we had kind of said, you know, you can talk up to ten (10) minutes to represent everybody. But, if you feel like your members have something to say, if they could limit it to two (2) minutes, because everybody's time's valuable.

**Hester Lubbehusen:** Right.

**Commissioner Saylor:** And so, is yours and so, if they can come, and, and if they, if they need something to say, if they're, if they're just repeating their self, I mean they can all come up together if they want. If they're all going to say the same thing. But, just to have five (5) or six (6) come up here and say the same thing, I mean, we understand everybody's in support.

**Hester Lubbehusen:** Yeah.

**Commissioner Saylor:** We've got, we've received the emails. We've had Roger reply to those emails.

**Hester Lubbehusen:** Yes, I appreciate that.

**Commissioner Saylor:** And we appreciate those emails. So, and, and, and hearing from you.

**Hester Lubbehusen:** Okay, well, I appreciate it.



**Commissioner Phillippe:** Hester, let me give you just a couple of my comments. I've only been a Commissioner a year and ten (10) months now. One (1) of the things that's really surprised me and, and the reason that I'm even willing to consider this is the, I guess what I would call, lack of teamwork comments that I've seen come out of, out of the Clerk's Office. Some of the complaints and grievances that I've seen filed for, for things that, I've just been very surprised about some things that I wouldn't even blink at during the course of the day. We want everybody to get together as teammates, as a family. And I just think we can do that going forward by ourselves.

**Hester Lubbehusen:** Well, we spend more time with each other than we do our own families. So, if we don't get along there may be times you have squabbles as everybody does. Nobody agrees on everything. But, we do try to settle our differences. Okay? So, but, I do appreciate if you let them talk if there's any of them that would like to.

**Jennifer Gober:** Hi, Jennifer Gober. I've been a County employee for thirty-two (32) years. Worked in the Clerk's Office. I've worked everywhere from Drug and Alcohol to Courts to the Clerk's Office. And we do have a great group of people. We have very difficult job which I'm sure you all understand that. I just want to say, two (2) things. Basically, it starts with leadership. It starts from the top and goes down. And I think everybody needs to be held accountable for that. And my only other question is, how is disbanding our union going to resolve the situation? That's all I have.

**Commissioner Saylor:** Thank you for your comments. Who wants to be next? Anybody else?

**Barton Heath:** Are there any public comments (inaudible)?

**Commissioner Phillippe:** This is just for discussion (inaudible).

**Todd Glass:** (Inaudible) same (inaudible).

**Commissioner Saylor:** First of all, are there any other Clerk employees? Come on up.

**Candice Heubner:** My name is Candice Heubner. I'm new. I haven't even met the Commissioners. So, could I ask you to introduce yourselves, so I know who I'm addressing?

**Commissioner Johnson:** I'm Bob Johnson.

**Candice Heubner:** Okay.

**Commissioner Saylor:** I'm Dan Saylor and we did spend money on name tags. But, I don't know where I'm at.

**Commissioner Phillippe:** Terry Phillippe.

**Candice Heubner:** I just want to address the comment that you made about the complaint that you received and how several folks looked up and didn't acknowledge, but then the person in the far left did. I'm the person in the far left. And I just hope that people understand when they come in, they may not always see. I know my monitors are kind of raised. But, I do talk on the phone. I do walk back and forth and address several things at one (1) time. And like I said I am kind of new, but I have never in my time here seen a person not acknowledged in some way, form, or fashion by some person. So, I just would like some clarity on when there are complaints like that or issues from the public, how are they divulged down to us?

**Commissioner Saylor:** That one (1) just happened Wednesday. So, I haven't had a chance to talk to Patty. I was out Friday. So, I mean that's, that's the most recent one (1) that I, that I've got. Typically, you know, if we receive a complaint. We do call the Department Head or call the Department Head over and have a sit down and discussion with them.

**Candice Heubner:** Okay.

**Commissioner Saylor:** Because, we take it very seriously. And, and again, I think we pride ourselves on customer service and, and we want all departments to treat, you know, taxpayers and some of them are even from out of town. So, we, you know, we, you know the expectations and, and I agree with, with your comment. You know, it starts from the top. So, if we're talking the talk, we've got to walk the walk here. And I know Heather and our office staff, you know, here the last couple of years, you know, there's somebody that's not here because of maybe not doing their job and being receptive when people walk up to the Commissioners' Office. Roger will tell you, it's very important with me. We've had several comments about that. And so, so, we're, we're, you know, we look at that. We listen. And, and we usually go to the Department Head, you know, within a timely manner and say, hey, this is what we've heard, or that kind of thing.

**Candice Heubner:** So, the typical protocol is the Department Head and then down to the employees as a filter?

**Commissioner Saylor:** Typically, yes, Ma'am.

**Candice Heubner:** Okay, and like I said, I am relatively new. But, I've never met any of you. How often do you come over and visit the Clerk's Office? Or see what goes on over there?

**Commissioner Saylor:** Well, before, before COVID, you know, I would say, I was in there probably a couple times a month. With the water leak, I was in there probably once a week looking at things.

**Candice Heubner:** I guess that's the hole in the wall?

**Commissioner Saylor:** Yeah, yeah, that's the hole in the wall. Yeah. So.

**Candice Heubner:** Okay. Okay.

**Commissioner Johnson:** I was there today. I talked to Hester.

**Candice Heubner:** Okay. But, like typically, how often do you guys come over and visit?



**Commissioner Saylor:** I'd say once or twice a month. Typically, we try to get around to offices.

**Candice Heubner:** Okay.

**Commissioner Saylor:** But, with this COVID, it was kind of, we're dealing with some more issues than we normally deal with.

**Candice Heubner:** Okay. Well, thank you for your time.

**Commissioner Johnson:** Thank you.

**Commissioner Saylor:** Thank you. Anybody else?

**Tonya Higgs:** Can I speak, I'm not currently employed in the Clerk's Office. I'm a retiree.

**Commissioner Saylor:** No. Have a seat. Dan, you, cause he's an employee. Then, we'll get with you and then Bart, I think you wanted to speak? Okay.

**Dan Ashley:** Hi, I'm Dan Ashley. Three (3) year staff member of the Clerk's Office. Member of Teamsters. I'm, I'm wondering I guess, without representation, what sort of voice will we have in contract negotiations, which I understand are going on now. For instance, I think our two (2) main points of contention, and they're very small, in the new contract we're looking for clarification of bereavement days. We're looking for clarification of comp time. We've got a couple of our employees now working night court tonight otherwise, I think they'd be here. But, there's been changes in policy and that and we'd like a voice in that and we'd like it so, without Teamsters or union representation, how will we have a voice in contract negotiations? You want us all to show up again during contract time? Another thing I do want to acknowledge, the longtime County employees within that office, and each one (1) of them are union members, again, I don't think our demands are great. But, we do, we would like a voice in the negotiation. Thank you, Gentlemen.

**Commissioner Saylor:** Thank you, Dan.

**Todd Glass:** If I may, Mr. President, for Dan, my office continually receives reports from Department Heads and Elected Officials about issues that deal with their offices and we're constantly upgrading the personnel handbook on those issues. We kind of pool those in clumps and I try to get them to the Commissioners on a regular basis to upgrade and up, improve and update the Employee Handbook regularly. That's how it works in other offices.

**Commissioner Phillippe:** And I might, I might add, you know, we are working on those things continually. My phone number's public. I don't mind anybody calling me any time. That sounds generic, but it's true. Call us. If you've got input, call us.

**Commissioner Johnson:** And, and, Dan, it's new for us, but, you know, Heather's been with us for nearly, well, maybe almost a year now. And Heather is representing the County as an HR Administrator if you will plus an assistant to Roger. So, you know, if you've got issues, if you've got things that you would like to voice or things that you think that you might want to change, we can always run it past Heather and she will bring it to us and that's another voice for you.

**Roger Emmons:** As a matter of fact, Heather's been working with Todd on those Employee Handbook updates and amendments. And, Dan, they do include the two (2) issues you brought up about clarifying bereavement days and comp time. So, those are two (2) items that are being worked on. And the CBA primarily repeats the Employee Handbook. It's not exact, but a large percentage is the Employee Handbook.

**Commissioner Saylor:** Dan, let me, I want to address something that I'm very passionate about. I employed people for thirty (30) years. I understand how important employees are. If everybody leaves, we can't conduct business. So, when I ran, you know, I ran as, as being responsible to the taxpayers of this County. But, I also ran to represent our employees. And guys, I can tell you, we're facing a crisis here with health insurance. It's huge. Okay? We just, we just had another meeting today about it. We continue to have meetings almost on a daily basis about health insurance. It's a problem. We do not want to raise rates to our, to our employees. That's been very important to us. We are squeezing our insurance vendors like they've never been squeezed before. We're asking him to go back. We're asking them to negotiate. We're looking at other vendors. But, I also don't want to make a change that's going to create issues. You can ask Heather. She's been, she's been the person who, who calls. And, and, and, and I said, how, one (1), every question I ask is how is this going to affect our employees? Guys, you, you, you know, we're a team here. You're on our team. And you know, if you're not successful, we're not successful. So, you know, that's, that's the way I operate in my business for thirty (30) years. I was number one (1) in the United States. You could check with Interstate Studio. I was number one (1) in customer satisfaction in, in the United States. I take it very serious. But, my employees are my number one (1) concern. Just as you guys are. And I tell you, we fight every day for you. We really do. And I feel like you've got three (3) Commissioners that are reasonable; we're open. Not one (1) of us, guys has run this for power. I've been told many-a-time, you don't realize how much power you have. I don't want power. I can tell you I've got a lot of other better things I could be doing with my time for twenty-five thousand dollars (\$25,000.00) a year than going through some of the things that I've went through in the last six (6) months. Because, it's been difficult to say the least, on me, my family. It's not been fun to sit up here in this spot. I won't be here next year. I can guarantee you that. One (1) of these other two (2) guys are going to be President of this Board. But, it's not been fun. But, I tell you what, I'll never turn my back on our employees. You know, we, we have tried to do a recognition program for our employees to create a better atmosphere, to create recognition for people going above and beyond. That was something that was started by this, you know, by us. Three (3) business guys who, who've walked the walk. So...

**Commissioner Phillippe:** Let me add some comments to that. You know, Dan, I know you. I don't know everybody in the Clerk's Office, but I know a lot of you. And I know somewhere out there in the world and the traditional union negotiated process, there's a lot of adversaries and that's not what we're here to be. We're not here to be adversaries to you. We're here to be neighbors and friends and team members and you've got to pick up the phone and call us if there's things that you want. That's what we're here for. And that's the message. It's that simple.

**Commissioner Saylor:** I think you, you was next. Bart, you was probably next, but I'm going to give ladies first. Is that okay?



**Roger Emmons:** Got another union member.

**Commissioner Saylor:** Oh, I'm sorry.

**Barton Heath:** I'll go after all of them.

**Commissioner Saylor:** You'll, you'll clean up, right?

**Teri Rose:** Hi, my name is Teri Rose. I've been an employed in the Clerk's Office for seventeen (17) years. And up to this time, we have never had an issue with having our contract signed by either the Commissioners or the Clerk. I just have one (1) question and maybe if it's been brought up, I apologize. All the reasons that you've given for not endorsing it, what does that have to do with our contract itself? Where in our contract does it say anything about how the public is treated and so forth? Thank you.

**Commissioner Saylor:** Thank you, Teri, for your comments.

**Teri Rose:** (Inaudible).

**Commissioner Saylor:** Sorry.

**Unknown:** (Inaudible).

**Tonya Higgs:** I'm Tonya Higgs. I'm a retiree from the County Clerk's Office. I worked in there from '91 to '97 in the Election Office part-time and I've retired in 2018 after twenty-one (21) years with the County. And I always prided myself in public service and always seeing that that person on the other side of the County was waited on and treated the way I want to be treated on the other side of the counter. And I've seen that for years in the Clerk's Office. And things have changed, you know. But, I think you should table this until after the election for the mere fact that there may be a change of hands. So, that's all I'm asking is you table it, do some more discussion on it, and like Terri said, I don't see that anything you brought up has anything to do with the union contract or negotiations. Thank you.

**Commissioner Saylor:** Thank you. Mr. Heath?

**Barton Heath:** Yes, my name is Barton Heath and I'm a candidate for Clerk, but I'm not here in that capacity. I'm just here as a citizen. You, you gentlemen are what I would class as white collar. I don't want to label you, but you have your own business. And every day, you know, thousands of organizations and associations represent people of all types to increase their income and increase, increase their capability of advertising and, and living the American dream, getting a good retirement and whatnot. And some of them are the Chamber of Commerce, American Advertising Federation, National Restaurant Association, you have the freedom to get your associations however you want to. I, I do find it a little disturbing that in a situation where the blue collar workers want representation, they're just allowed to be regulated out and told they, their represent, representation is no longer wanted by you because there are problems. Now, the problems that you describe, and I grew up in the union, I, they would be handled where if you were a foreman of a crew and your crew was not behaving, it would be up to the foreman to impart discipline on the employee, straighten the problem out. If that continued and the foreman didn't do that, the foreman would lose their job. So, it's not, it shouldn't really be coming over here with problems. Those problems should be solved over there. And if they're not, then maybe you need to step in and help the people solve that problem. Not throw the baby out with the bathwater. That's, sorry, but I, I hope you're not insulted by what I've said, because that's not my intention.

**Commissioner Saylor:** No.

**Barton Heath:** I just feel that it's, it's an unequal system where you just get to scrap their, their union because things aren't going well. They are contentious at times. There are other union representatives in this, in your County are there not?

**Commissioner Saylor:** Um hum. Several.

**Barton Heath:** So, I don't see why this particular situation ought to be singled out to have a drastic solution like tossing the union out because there's a problem. Thank you for your time.

**Commissioner Saylor:** Thank you for your comments. Anyone else?

**Jerry Abshire:** Jerry Abshire, I'm the chairman of the Warrick County Democrat party. Warrick County is a proud union town or county I should say. We are represented by numerous different unions throughout, throughout Warrick County and you gentlemen and ladies may have been represented by a union at one (1) time or had family members that you know worked for the union. We, Warrick County Democrat Party, does support the Clerk's Office. I've been there. I know the girls. Seems like your problems started in the last three (3) years. And as it's been stated, it's a problem with the head of the department and we'll try to help you work on that. Thank you.

**Commissioner Saylor:** Thank you. Anyone else? Alrighty. So that, so again, the Resolution 20(20)-13 has been read into the record. We will, it was on the first reading. We will not vote on it tonight. So, Legal Counsel, you want to direct us on...?

**Todd Glass:** That is correct. You had just one (1) other statement for, to enter into the record from Warrick County Clerk, Patricia Perry, who is under self-quarantined cause she's decided to get a second test just to reassure her office staff that she remains negative and until then she wanted to make a statement, but sent one (1) into the Board and if you want to read that into the record.



**Commissioner Saylor:** So, I received this from our Legal Counsel and this is from Patricia Perry, who is our current Clerk for Warrick County. So, I will, I'm gonna take this off. I can't read this with this.

"Commissioners, Mr. Glass, and honored guests, my name is Patricia Perry and I'm currently elected to Warrick County Circuit Court Clerk. I regret that I cannot be here in person to address this important issue. However, my husband has received a positive test for COVID and even though I have tested negative, I'm respecting the health and safety of all those gathered here today, unless I received my, until I receive my second negative test. First and foremost, I would like for it to be known that this decision is being considered completely with the discretion of the Warrick County Board of Commissioners and I have no legal basis to oppose. However, I wanted the Commissioners' to know as an Elected Office Holder, I feel it necessary and important to support those individuals that work in the Clerk's Office. It has been said before that although I may not always agree with the content of what's being said, I will defend you to the end your right to say it. I definitely want the people of Warrick County to know that they should be proud to work in the Warrick County Clerk's Office in general. But, more specifically, during these difficult times imposed upon us by the pandemic, they have selflessly attended to the needs of the Warrick County, to the needs of Warrick County during this time without any thought to their own safety. More importantly, the Clerk's Office as a whole has come together to insure that the citizens of Warrick County will be able to express their constitutional rights to vote in a fair and accurate and healthy and secure manner. As the elected Clerk, I know for a fact that my success or failure is directly related to the efforts of my staff. I also want to gather here today, I am proud of their devotion and hardworking, of the employees of the Warrick County Clerk's office. Thank you, Patricia Perry"

**Commissioner Saylor:** So, that's for the record. So...

**Todd Glass:** But, yes, you say that correctly, Mr. President. That was the First Reading and it'll pend to the next meeting.

**Commissioner Saylor:** Okay. Alright.

### **COUNTY AUDITOR TREASURER'S REPORT**

**Commissioner Saylor:** So, then we go to our next item on the agenda then is our County Auditor. And I think she is not here, so, BJ is the fill-in. Good to have you.

**Chief Deputy Auditor Farrell:** Thank you. Is it okay to speak from here? Or I can certainly go to the podium. It's up to you.

**Commissioner Saylor:** I think you're okay right there.

**Chief Deputy Auditor Farrell:** Well, thank you for that. The first thing I have this evening is I would like to enter into the record the County Treasurer's monthly report ending September 30<sup>th</sup>. And, Kristine, I'll give you all these documents when I'm done.

*(Treasurer's Report is located on Page 32 of these Official Minutes)*

### **CERTIFIED PAYROLL VOUCHER**

**Chief Deputy Auditor Farrell:** Okay, the second thing I have this evening is Payroll Vouchers in the amount of four hundred ninety-four thousand seven hundred ninety-five dollars and seventeen cents (\$494,795.17). I do have some Non-Certifieds here that I will also give you for signature, Local Health Maintenance, the Prosecutor, do I have to read those?

**Commissioner Saylor:** BJ...

**Commissioner Johnson:** BJ, (inaudible) Payroll (inaudible).

**Commissioner Saylor:** You did payroll? That was Payroll, right?

**Chief Deputy Auditor Farrell:** Yes.

**Commissioner Saylor:** Let's, we need to approve that.

**Chief Deputy Auditor Farrell:** Oh.

**Commissioner Saylor:** So, do I have a motion to approve the Payroll Claim?

**Commissioner Phillippe:** Make a motion to approve the Payroll.

**Commissioner Johnson:** Second.

**Commissioner Saylor:** All in favor say, aye.

**Commissioner Phillippe:** Aye.

**Commissioner Johnson:** Aye.

**Commissioner Saylor:** Aye. Motion carries three, zero (3-0).



Chief Deputy Auditor Farrell: Thank you.

**NON-CERTIFIED PAYROLL VOUCHER**

Commissioner Saylor: Now, you go.

Chief Deputy Auditor Farrell: Now, see, I don't do this very often, do I? I read your minutes every meeting though.

Commissioner Saylor: That's alright.

Chief Deputy Auditor Farrell: The Non-Certifieds this evening are Fund 1168, Local Health Maintenance, Prosecutor General Fund; Prosecutor, General Fund; Prosecutor, 2504 is your fund; Prosecutor, 8075 is your fund; Prosecutor again, 8085 is the fund number.

Roger Emmons: Is that Payroll?

Chief Deputy Auditor Farrell: This is also Payroll. Yes.

Commissioner Saylor: So, we need a motion to approve the Non-Certified Payroll. Right?

Commissioner Johnson: Motion.

Chief Deputy Auditor Farrell: Yes, please.

Commissioner Phillippe: Second.

Commissioner Saylor: All in favor say, aye.

Commissioner Phillippe: Aye.

Commissioner Johnson: Aye.

Commissioner Saylor: Aye. Motion carries three, zero (3-0).

*(Payroll Voucher is located on Page 33 of these Official Minutes)*

**CERTIFIED CLAIMS**

Chief Deputy Auditor Farrell: Okay, and then this evening I have Certified Claims in the amount of one million eighty thousand three hundred thirty-one dollars and eighty-nine cents (\$1,080,331.89).

Commissioner Saylor: Do I have a motion to pay the Claims?

Commissioner Phillippe: Make a motion to pay the Claims.

Commissioner Johnson: Second.

Commissioner Saylor: All in favor say, aye.

Commissioner Phillippe: Aye.

Commissioner Johnson: (Inaudible).

Commissioner Saylor: Aye. Motion carries three, zero (3-0).

*(Certified Claims are located on Pages 33 through 35 of these Official Minutes)*

**NON-CERTIFIED CLAIMS**

Chief Deputy Auditor Farrell: And my last item this evening is the Non-Certified Claims in the amount of seventy-seven thousand six hundred fifty-nine dollars and seventy-five cents (\$77,659.75).

Commissioner Saylor: And, and that is Payroll?

Chief Deputy Auditor Farrell: No, this is Non-Certified Regular Claims.

Roger Emmons: No.

Commissioner Saylor: Oh, okay. Yeah, yeah, yeah. I got it. There we go. I'm here. Okay. Got it. Okay, so, do I have a motion, Commissioners to pay?

Chief Deputy Auditor Farrell: Okay.

Commissioner Saylor: That's a, that's a purchase of the truck. I did hear from EMA just to briefly talk about it.

Chief Deputy Auditor Farrell: Okay.

Commissioner Saylor: It was, it was purchased though the government sales QPA and it, or, it, it was spec'd through the QPA. But, it was a hundred dollars (\$100.00) cheaper than the State Approved QPA and to get it by the deadline, they had to buy it the way they did. So, it was cheaper than the regular QPA.



**Chief Deputy Auditor Farrell:** Thank you.

**Commissioner Saylor:** So, then the, then the Cum Drain, I thought that was a bid out project and approved by the Board?

**Commissioner Johnson:** I thought it was too.

**Commissioner Saylor:** Yeah. So...

**Commissioner Phillippe:** That's a service contract, too. It doesn't have to be bid out.

**Commissioner Saylor:** Yeah.

**Chief Deputy Auditor Farrell:** The note I have simply says it doesn't follow our County's Purchasing Policy. So, that's the note I have with me this evening.

**Commissioner Saylor:** And maybe, and I don't know if that has to do with, you know, there's a Board that approves that claim and that bid process. So, so, so.

**Chief Deputy Auditor Farrell:** It would be very helpful if we could have a copy of the bids placed with the claim along with the approval of the Drainage Board where it was approved with the claim when they submit that claim. That would help greatly.

**Commissioner Phillippe:** Just, would a copy of the minutes satisfy that checkbox?

**Chief Deputy Auditor Farrell:** I would still respect, I can't speak this evening, too much Mountain Dew, obviously. I would respectfully request the copy of the bids. Just the final bid page, so we have that with our paperwork.

**Commissioner Saylor:** I would've thought you already have that. So, okay. So, do I have a motion for the Un-Certified Claims?

**Commissioner Johnson:** Motion.

**Commissioner Phillippe:** Second.

**Commissioner Saylor:** All in favor say, aye.

**Commissioner Phillippe:** Aye.

**Commissioner Johnson:** Aye.

**Commissioner Saylor:** Aye. Motion carries three, zero (3-0) to pay the Un-Certified Claims.

**Chief Deputy Auditor Farrell:** Okay. And, Commissioner Saylor, can I please ask you a question?

**Commissioner Saylor:** Yeah.

**Chief Deputy Auditor Farrell:** You did not comment on the one (1) from the Health Department. We simply ask the Director for the names of the individuals who had their lunches paid for. We do that to verify they're County employees. We do that with all of our claims. Any time there's a uniform, whatever, we just verify that they are actually County employees. So, we would ask that Department Heads please send that as well.

**Commissioner Saylor:** We will make that request.

**Chief Deputy Auditor Farrell:** Thank you, Sir.

**Commissioner Saylor:** Thank you.

**Chief Deputy Auditor Farrell:** And that would be it for me this evening. Thank you.

**Commissioner Saylor:** Thank you, BJ.

**Chief Deputy Auditor Farrell:** And Kristine, I'll give these to you for signature and record.

*(Non-Certified Claims are located on Page 36 of these Official Minutes)*

### **COUNTY ENGINEER/HIGHWAY UPDATE ON RESOLUTION FOR INTERSECTION STOP CHANGE**

**Commissioner Saylor:** Next item on the agenda is our County Engineer/ Highway, Mr. Howard.

**Bobby Howard:** I didn't have anything for the agenda. But, at the last agenda, I believe, and I forgot to mention it to Todd, there was a Resolution on the stop sign relocation.

**Todd Glass:** Yes.

**Bobby Howard:** I just didn't know when that was going to come back up. I couldn't recall.

**Todd Glass:** Should have been today.

**Bobby Howard:** We can go to the next meeting then. I didn't know if it was tabled for a month or two (2) weeks.



**Todd Glass:** That's at, not Roeder...

**Bobby Howard:** That's the Vann Road, Vann and Oak Grove, or sorry, Oak Grove, Roeder, and Roslin and Roeder, yeah.

**Todd Glass:** Yeah. Okay, I think that was just an oversight. We have it drafted, so, I'll send it.

**Bobby Howard:** Okay. That would be great. That is all I have.

**Commissioner Saylor:** Is that it?

**Bobby Howard:** Yes, Sir.

**Commissioner Saylor:** Thank you, Sir.

### **COUNTY PURCHASING DECLARE SHERIFF'S ELECTRONICS AS SURPLUS**

**Commissioner Saylor:** Next item on the agenda is our County Purchasing, Mr. Grassman.

**Joe Grassman:** Joe Grassman, Purchasing Manager. I just have one (1) simple matter. It's a list of electronic equipment from the Jail where they request to be declared surplus, so it can be either sold or disposed of. And I think all these items, I think I sent you guys a copy of these, all these items to be disposed of. And they will be, computers that are on here will be, their memory will be destroyed by, by our IT guy, Guy Whelan.

**Commissioner Saylor:** We need to make a motion on that? Yeah? So, Commissioners, do I have a motion?

**Commissioner Johnson:** Make the motion to declare the Sheriff's electronics as surplus.

**Commissioner Phillippe:** And I will second.

**Commissioner Saylor:** First and a second. All in favor say, aye.

**Commissioner Phillippe:** Aye.

**Commissioner Johnson:** Aye.

**Commissioner Saylor:** Aye. Motion carries three, zero (3-0), Joe.

**Joe Grassman:** That's all I have.

**Chief Deputy Auditor Farrell:** Mr. Grassman? Can I please ask you a question?

**Joe Grassman:** Sure.

**Chief Deputy Auditor Farrell:** When items are declared surplus, if they are on our Capital Assets Listing Report, considered a Fixed Asset, seven hundred fifty dollars (\$750.00) or more, it would be very helpful if they would also give to you the form to dispose of that item, so we can take it off their record.

**Joe Grassman:** Okay.

**Chief Deputy Auditor Farrell:** So, when we send them the reports in January, it is a truer picture of what they actually still have.

**Joe Grassman:** Okay.

**Chief Deputy Auditor Farrell:** If you could make that request, that would really help a lot to pass that on to us.

**Joe Grassman:** Okay. Sure. I can say that we rarely get anything over seven hundred fifty dollars (\$750.00), but, but...

**Chief Deputy Auditor Farrell:** But, occasionally we do.

**Joe Grassman:** I'd be, gladly, to do that, do that.

**Chief Deputy Auditor Farrell:** Thank you very much. I appreciate it.

**Commissioner Saylor:** I think computers are kind of like new cars. Soon as you buy them...

**Roger Emmons:** They're not worth anything.

**Chief Deputy Auditor Farrell:** That's true, but recently, we've seen some with the prices well over seven-fifty (\$750.00). It would help us a lot in the equipment.

**Bobby Howard:** I guess if it was over seven-fifty (\$750.00) when we bought it, but then sold it, it was less, but it still would have been on the list.

**Chief Deputy Auditor Farrell:** It's still on the record as seven hundred fifty dollars (\$750.00).

**Commissioner Saylor:** (Inaudible) off the list.



**Bobby Howard:** Right.

**Chief Deputy Auditor Farrell:** So, as long as it's on that report...

**Bobby Howard:** Right.

**Chief Deputy Auditor Farrell:** If we can get it off sooner before we send it to you in January to review, that's just less back and forth we have to go with the departments. That would be very helpful.

**Roger Emmons:** Just another fixed asset form that has to be done.

**Commissioner Johnson:** (Inaudible).

**Chief Deputy Auditor Farrell:** Pardon me?

**Commissioner Johnson:** You don't do any depreciation for that, do you? (Inaudible).

**Chief Deputy Auditor Farrell:** No, we don't. Thankfully, we don't have to do that yet. If we get to GAAP reporting, we will.

**Commissioner Phillippe:** I bet that's where it gets missed, three hundred fifty dollars (\$350.00) for a truck and it's no longer seven-fifty (\$750.00) and therefore it to come off the list.

**Chief Deputy Auditor Farrell:** Right.

**Commissioner Saylor:** Yeah, so, it's on the list.

**Chief Deputy Auditor Farrell:** When we send you the list in January then you send it back and say, well, this, we got rid of this last March. Well, we didn't know that.

**Commissioner Phillippe:** Right.

**Chief Deputy Auditor Farrell:** So, that would be very helpful.

#### **COUNTY SHERIFF**

**Commissioner Saylor:** Next item on the agenda is our County Sheriff.

**Sheriff Wilder:** Nothing.

**Commissioner Saylor:** Thank you, Sir.

#### **COMMISSIONER ITEMS FOR DISCUSSION**

**Commissioner Saylor:** The next item for discussion, Commissioners. Commissioner Phillippe?

**Commissioner Phillippe:** I have nothing.

**Commissioner Saylor:** Commissioner Johnson?

**Commissioner Johnson:** No, Sir.

**Commissioner Saylor:** And I have nothing. So, I need a motion.

**Commissioner Phillippe:** Motion to adjourn.

**Commissioner Johnson:** Second.



Commissioner Saylor: All in favor say, aye.

Commissioner Phillippe: Aye.

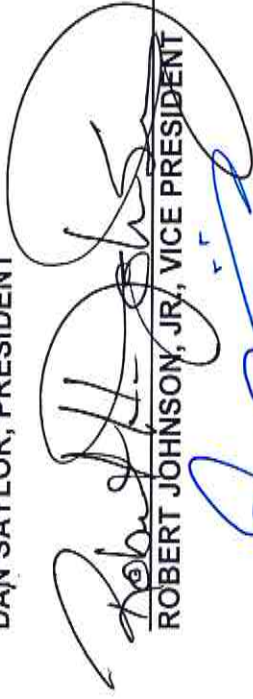
Commissioner Johnson: Aye.

Commissioner Saylor: Adjourned. (Motion carried 3-0).

ADJOURNMENT: Meeting adjourned at 5:05 P.M.

WARRICK COUNTY BOARD OF COMMISSIONERS

\_\_\_\_\_  
DAN SAYLOR, PRESIDENT

  
ROBERT JOHNSON, JR., VICE PRESIDENT

\_\_\_\_\_  
TERRY PHILLIPPE, MEMBER

ATTEST:

  
DEBORAH K. STEVENS, AUDITOR  
WARRICK COUNTY, INDIANA

Minutes transcribed by Kristine Georges









ANDY EASLEY ENGINEERING, INC.  
1500 W. STATE ST. SUITE 100  
EVANSVILLE, IN 47710  
731-852-1111  
WWW.ANDYEASLEYENGINEERING.COM

November 6, 2017  
Updated: October 3, 2019  
Updated: June 3, 2020

Lexington Estate Subdivision  
Ohio Township, Warrick County, Indiana

CERTIFICATE OF COMPLETION  
STORM DRAINAGE SYSTEM

NO.	DESCRIPTION	QUANTITY	UNIT PRICE	EXT.
1.	Rebar work to 30" depth west of lots 11, 12 and 13	1 LS	\$2,500.00	\$2,500.00
2.	Rebar trench existing shutback south of lots 17/19	1 LB	\$2000.00	\$2000.00
3.	Erosion Control	1 LS	\$1,000.00	\$1,000.00
4.	Contingency	15 %	\$6,500.00	\$825.00
<b>TOTAL</b>				<b>\$6,325.00</b>

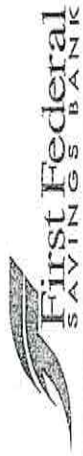
First Federal Savings Bank requests to establish a letter of credit to complete the above listed items.



*Dean Wilson*  
Dean Wilson  
Indiana Registration No. 21442

FILED  
SEP 30 2020  
WARRICK COUNTY CLERK  
AND ALLY A. HARRIS, CLERK

*Elizabeth Boete*



Corporate Headquarters  
107 W. Locust Street  
Evansville, IN 47704-1111 • 812-422-8100

Date: September 30, 2020  
Warrick County Area Plan Commission  
107 W. Locust Street  
Historic Courthouse Room 201  
Boonville, IN 47601

RE: Letter of Credit Number: 338  
First Federal Savings Bank is requesting a year extension for the completion of streets -  
Village of Lexington II. This extension will have no change to the amounts for work  
that needs to be complete.

Thanks

First Federal Savings Bank  
*Michael Carter*  
Michael Carter, Senior Vice President

*Elizabeth Boete*

BOARD OF COMMISSIONERS:  
President: *John S. ...*  
Member: *Robert ...*  
Member: *John ...*

ATTEST:  
*Elizabeth Boete*  
Auditor  
Date: 10/12/2020  
FILED  
OCT 01 2020  
WARRICK COUNTY  
AUDITOR'S OFFICE

www.firstfederalsavings.com

WARRICK COUNTY, INDIANA  
Board of County Commissioners  
Court House  
Boonville, In. 47601

4 B Streets - PP 150-14

CERTIFICATE OF COMPLIANCE  
Plan and Specifications - Street Construction

Submission Date: \_\_\_\_\_  
Probable Start Construction: OCTOBER 2020  
Probable Finish Construction: NOVEMBER 2020  
Project Location: PT. SEE PPT 1-4-S-R-9-W

Describe in detail type of street construction:

SEE PLANS  
& SEE ATTACHED

FILED  
SEP 09 2020  
WARRICK COUNTY CLERK

Name of Street	No. of Linear Ft.	Est. Cost of Construction
		\$
<u>SEE ATTACHED</u>		
<b>TOTAL</b>		\$
Name the Streets the Area Plan Commission has required sidewalks and what is the estimated cost of their construction:		
Total Estimated Cost of Street and Sidewalk Construction is \$		



I, We the Owners of the above named subdivision certify that the information given above is true and correct and that the plans and specifications are submitted accordingly and in compliance with the plans and specifications as submitted and attached hereto.

Owner/Owner's Name: CHRYSLER BANC  
Signature: [Signature]  
Address: 2608 LEBLANC ST BOKER INDIANAPOLIS

I certify that to the best of my knowledge and belief that these plans and specifications for this subdivision are in compliance with the Ordinance for Warrick County, Indiana as set forth in the Subdivision Control Ordinance for Warrick County, Indiana.

That the plans and specifications as presented and attached hereto are under my dominion and control and were prepared by my employees and me.  
Signature: [Signature]  
Typed Name: GREENE

Engineer: [Signature] Licensed Land Surveyor Ind. Reg. No. 20700076  
Address: 1263 E. PAW 5 BOKER Phone No.: 632-5814



I will perform reasonable and periodic inspection of this project during construction to determine that the project is in compliance with the Ordinance for Warrick County, Indiana, and attached hereto.  
Signature: [Signature]  
Typed Name: GREENE  
Engineer: [Signature] Licensed Land Surveyor Ind. Reg. No. 20700076  
Address: 1263 E. PAW 5 BOKER Phone No.: 632-5814

Reviewed By: Area Plan Commission  
Date: \_\_\_\_\_  
Comments: \_\_\_\_\_  
By: [Signature]

Reviewed By: County Engineer  
Date: \_\_\_\_\_  
Comments: \_\_\_\_\_  
By: \_\_\_\_\_

(If needed additional space provided on back page)

APPROVAL GRANTED BY THE BOARD OF COUNTY COMMISSIONERS THIS DAY OF October, 2020.

[Signature]  
COUNTY CLERK

ATTEST:  
[Signature]  
COUNTY CLERK

Additional Space for Comments:

Note: (a) Copies of the Certificate of Completion of Construction shall be submitted to the Board of County Commissioners and specifications for final construction shall be submitted to the Board of County Commissioners for approval. Approved copies shall be filed with the office of the Area Plan Commission and



LEBLANC SURVEYING, LLC  
10000 E. 800th  
FORT SPANACOLA, IN 47746  
WWW.LEBLANC-SURVEYING.COM

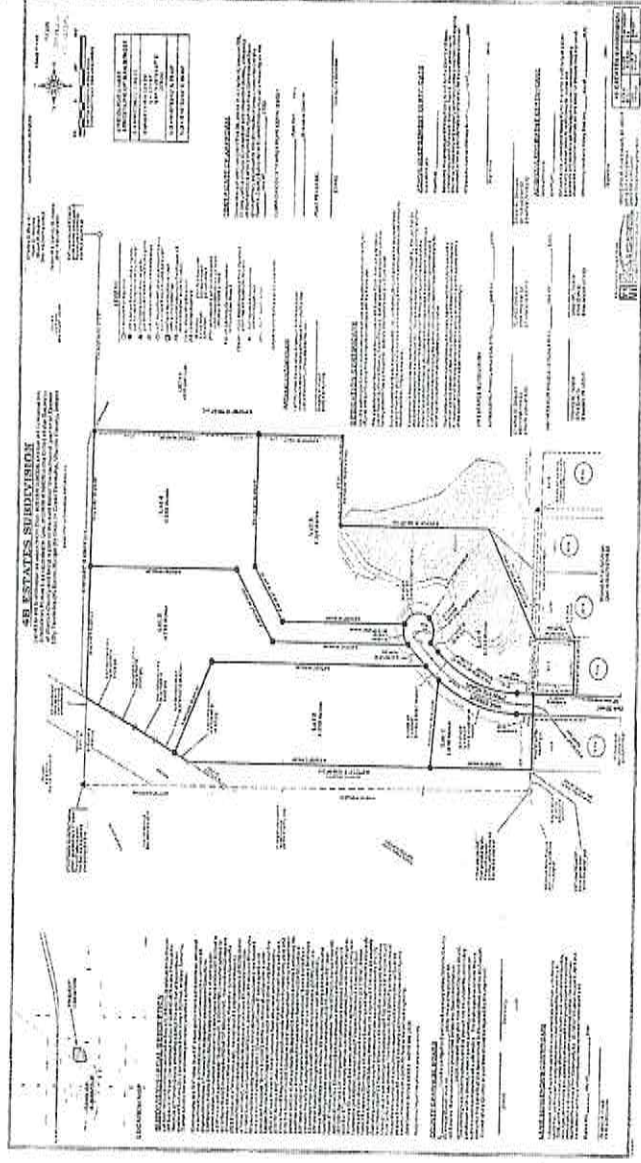
48 ESTATES SUBDIVISION  
OAK STREET (PRIVATE ROAD)  
COST ESTIMATES

MATERIALS:  
- 40 linear feet of 3.5" C.M.P. .... \$ 800.00  
- 4'- 33,000 square feet of crushed stone (depth 12") ..... \$ 30,000.00

Other:  
- Land Surveying construction staking ..... \$ 2,500.00  
- Heavy Equipment: Pave, Grader, Compactor, Buck Now ..... \$ 4,500.00  
- Seeding, Misc ..... \$ 3,000.00

TOTAL ..... \$ 19,800.00





WARRICK COUNTY COMMISSIONERS ORDINANCE NO. 2020-23  
 AN ORDINANCE TO AMEND ARTICLE V SPECIAL USES SECTION 3 SPECIAL USE DESIGNATIONS OF THE COMPREHENSIVE ZONING ORDINANCE IN EFFECT FOR WARRICK COUNTY, INDIANA

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF WARRICK COUNTY, INDIANA, AS FOLLOWS:

Section 1. That Article V Special Uses Section 3 Special Use Designations SU-18 be amended to read as follows:

SU-18 Radio or television towers, wireless communication facilities and/or towers, and installation of cellular antenna towers and similar uses excluding exempt public utilities; amateur radio stations which exceed the height regulations of the district in which it is proposed to be located. Small cell facilities, as defined in IC 8-1-32.3-9, which do not exceed the height regulations of the district in which it is proposed to be located, with a maximum of 50', are exempt from the SU requirement and will be subject to commercial review and permitting.

Section 2. This Ordinance shall be in full force and effect from and after its passage by the Board of County Commissioners for Warrick County, State of Indiana.

Approved this 12 day of October, 2020.

*Dan Saylor*  
 Dan Saylor, President

*Robert Johnson*  
 Robert Johnson, Member

*Terry P. White*  
 Terry P. White, Member

ATTEST:  
*Deborah Stevens*  
 Deborah Stevens, Auditor

Public Hearing held by Area Plan Commission October 12, 2020

WARRICK COUNTY COMMISSIONERS ORDINANCE NO. 2020-24  
 AN ORDINANCE TO AMEND ARTICLE XXIV ADMINISTRATION SECTION 3 APPLICATION FOR IMPROVEMENT LOCATION PERMIT OF THE COMPREHENSIVE ZONING ORDINANCE IN EFFECT FOR WARRICK COUNTY, INDIANA

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF WARRICK COUNTY, INDIANA, AS FOLLOWS:

Section 1. That Article XXIV ADMINISTRATION SECTION 3 APPLICATION FOR IMPROVEMENT LOCATION PERMIT be amended to read as follows:

Non-residential site reviews are required for all small cell facilities and are subject to the following requirements:

- (1) Site plans, including the location of the proposed tower and any associated equipment with distances from property lines and center lines of abutting streets or rights-of-way.
- (2) Structural plans including elevation and plan views showing height and structural details and attachments.
- (3) Antenna design, showing tower name.
- (4) Evidence demonstrating that no existing structure can accommodate applicants proposed facility.
- (5) A copy of the installers FCC license.
- (6) All support structure that are no longer used shall be removed within (6) six months of the cessation of operations at the site.

Section 2. This Ordinance shall be in full force and effect from and after its passage by the Board of County Commissioners for Warrick County, State of Indiana.

Approved this 12 day of October, 2020.

*Dan Saylor*  
 Dan Saylor, President

*Robert Johnson*  
 Robert Johnson, Member

ATTEST:  
*Deborah Stevens*  
 Deborah Stevens, Auditor

Public Hearing held by Area Plan Commission October 12, 2020





Kevlin Kain  
Phone: (812)-739-5004  
Fax: (812)-739-5005  
www.mulzer.com

**Quotation #0631723-2**

Project: Scates Lake Warrick County Highway Dept  
Loc: 405374 Warrick County Highway Dept  
Email: pav@mulzer.com

Date: 9/16/2020  
From: Kevlin Kain

Material	FOR CONSTRUCTION	FOR PAVING	Delivered To Jobsite
IN #1	STONE DUMPS	5.17 001 000	5.22 001 000
IN #2	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
IN #3	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
IN #4	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
IN #5	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
IN #6	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
IN #7	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
IN #8	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
IN #9	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
IN #10	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
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IN #18	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
IN #19	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
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IN #28	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
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IN #40	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
IN #41	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
IN #42	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
IN #43	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
IN #44	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
IN #45	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
IN #46	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
IN #47	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
IN #48	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
IN #49	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000
IN #50	STONE DUMPS - NEWBURN	5.17 001 000	5.22 001 000

**Other Terms and Conditions:**

- 1.) Please note the materials are quoted delivered to job site in 20 net tons capacity of greater trucks, with 15 minutes allowable dump time. Any waiting time over 15 minutes will be charged at a rate of \$65.00 per hour or portion thereof.
- 2.) Billing will occur weekly and payment will be expected on the 20th day of the following month. All invoices will be based on job weights at each Mulzer facility. In no case will Mulzer be denied payment for approved material or placed material.
- 3.) Pricing does not include sales tax and will be added if applicable.
- 4.) This offer is good for 30 days from this date or your signed acceptance whichever occurs first. Signed acceptance of this quote is required to receive pricing and terms outlined in this quote.
- 5.) Pricing and terms are valid for dates 9/1/2020 thru 12/31/2020.
- 6.) Mulzer Crushed Stone will not be responsible for bonding of roads or damages to roadways that may occur. Roadways under construction, in progress, or damaged must be safe and suitable for ingress, egress and maneuverability, as not to cause damages to trucks, undercarriages, tires, etc.
- 7.) Fuel Policy: All items listed above are subject to a surcharge and/or increase if and when it is deemed necessary to do so based on fuel price increases. Fuel prices are gathered from the U.S. Department of Energy-Energy Information Administration (EIA).

**THANK YOU FOR THE OPPORTUNITY TO WORK WITH YOU ON THIS PROJECT.**

RE: Scates Lake  
ACCEPTANCE OF PROPOSAL

The above prices, terms and conditions are satisfactory and accepted.

AGREED AND ACCEPTED:

This 30 day of September 2020

By: [Signature]

**Work Authorization**

Date: 10/12/20  
Job Site: Mike Wilder  
Job Address: JDEB  
Req. Completion Date: YHCO47  
Mated # 120110582L  
Serial # TUB W

Customer: 120110582L  
Customer Address: 120110582L  
Phone #: AHU13  
Call #: TUB W  
Email Address: TUB W  
Serial #: AHU13

Description of Work  
AHU13 Has a hole in the heat exchanger. Quote for parts and labor to install a new heat exchanger.

Special Instructions

Total Price: \$1,500

Customer Acceptance  
Warrick Co. Commack, IN  
By: [Signature]  
Date: 10/12/2020

Check box if quote has been accepted by customer. TX 10/12/2020







**FIRST CHRISTIAN CHURCH - ACTIVITY WARRICK (Adult)**

Participant Name Warrick County Date of Birth \_\_\_\_\_  
Email check@warrickcounty.gov Phone ( 812 ) 897 - 4414  
Emergency Contact \_\_\_\_\_ Phone ( \_\_\_\_\_ ) \_\_\_\_\_  
Emergency Contact \_\_\_\_\_

ACTIVITY: Satellite Voting

**PLEASE READ AND INITIAL EACH STATEMENT BELOW:**

I understand that there are risks associated with participating in activities at First Christian Church (located at 4544 State Rt 263, Newburgh, Indiana, 47630) and I assume full responsibility for my involvement in the activities. The risks may include (but are not limited to) those caused by terrain, facilities, temperature, weather, and other conditions that would prohibit my involvement in this activity.

I give my permission for the activity leaders, staff, and volunteers of First Christian Church to act within the scope of their medical training in performing basic first aid on me in case of an injury, accident, or medical emergency. I understand that further medical treatment, including Emergency Medical Services care and treatment from a hospital or medical center, may be sought in any instance when timely treatment is necessary and I understand that I am responsible for any and all costs associated with the medical care.

**COVID-19 PRECAUTIONS:**  
 I understand that by entering church facilities, I am assuming the risk of exposure to COVID-19 (or other public health risk).  
 I agree to take precautions to help reduce risk of exposure to COVID-19 including (but not limited to):  
- I will not attend if I have a temperature or other COVID-19 symptoms.  
- I will only visit the church building if I am not experiencing any symptoms.  
- I will sanitize my hands upon entering the building.  
- I will maintain physical distancing of 6 feet or more from other participants.  
- I will wear a face mask when not able to maintain 6 feet of separation from others.

I understand that I may be asked to leave the premises if I display any COVID-19 symptoms.  
 I understand that First Christian Church may change the above precautions at any time due to local, state or federal orders or health guidelines.

**I KNOWINGLY AND VOLUNTARILY ASSUME ALL RESPONSIBILITY FOR RISKS INVOLVED IN MY PARTICIPATION IN ACTIVITIES WITH FIRST CHRISTIAN CHURCH. I AGREE TO RELEASE, INDEMNIFY, AND HOLD HARMLESS FIRST CHRISTIAN CHURCH FROM AND AGAINST ALL LIABILITY, DAMAGES, LOSSES, AND COSTS, INCLUDING REASONABLE ATTORNEY'S FEES, THAT MAY BE INCURRED BY FIRST CHRISTIAN CHURCH AS A RESULT OF MY PARTICIPATION.**

Robert Johnson Signature R J Johnson Date 10/12/2020

Certificate Number 230204	<b>PUBLIC AGENCY COMBINED SPECIFIC PROPERTY AND LIABILITY POLICY</b> THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UNDER THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THIS POLICY LISTED BELOW.	UNITS ISSUED October 2, 2020
PRODUCER GIE003172	INSURED 915 KROGER CENTER 307 West Locust Street Bloomington, Illinois 61704-8496	TO: January 1, 2021
POLICY COMPANY Governmental Interinsurance Exchange	POLICY PERIOD January 1, 2020	FROM: October 2, 2020
THIS IS TO CERTIFY THAT THE POLICY OF INSURANCE LISTED ABOVE HAS BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THIS POLICY DESCRIBED HEREIN IS SUBJECT TO THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICY. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		
<b>PROPERTY COVERAGE</b>		
TYPE AND LOCATION OF PROPERTY	CONTRACT/PERMITS/EMPLOYER	AMOUNT
-----		
<input checked="" type="checkbox"/> <b>PUBLIC AGENCY MULTI-USE COVERAGE PART</b>		
Coverage A: "Bodily Injury Liability"		\$5,000,000
Coverage B: "Property Damage" Liability		\$5,000,000
Coverage C: "Medical Payments" Liability		\$100,000
Coverage D: "Auto Liability" Liability		\$100,000
Coverage E: "General Liability" Liability		\$100,000
Coverage F: "Errors and Omissions" Liability		\$100,000
Coverage G: "Child Rights Liability"		\$100,000
<input checked="" type="checkbox"/> <b>"Designated Workforce Employment Practices" Coverage Part</b>		
Coverage H: "Designated Workforce Employment Practices" Liability		\$5,000,000
<input checked="" type="checkbox"/> <b>"Employment Benefits Errors or Omissions" Coverage Part</b>		
Coverage J: "Employee Benefits Error or Omissions" Liability		\$5,000,000
<input checked="" type="checkbox"/> <b>Autonomous Coverage Part - Liability Coverage</b>		
ANY "AUTO" Scheduled "Autos"		\$5,000,000
Hired "Autos"		\$100,000
Non-Owned "Autos"		\$100,000
<input checked="" type="checkbox"/> <b>AUTO COVERAGE PART - PHYSICAL DAMAGE COVERAGE</b>		
OTHER THAN COLLISION Scheduled Vehicles		\$5,000,000
<input checked="" type="checkbox"/> <b>SPECIAL CONDITIONS/OTHER COVERAGE</b>		
Insured used for polling booth 10/02/2020 to 11/02/2020. Certificate Holder is listed as Additional		
CERTIFICATE HOLDER: 1101 Christian Church 4544 State Rt Newburgh, IN 47630		
COMMENTS: BY: <u>Robert Johnson</u>		

FDDJ104 (12/09)

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*Warrick County Commissioners*  
107 W. Locust Street, Suite 301  
Bloomington, IN 47601  
Phone: (812) 897-6189  
<http://www.warrickcountygov.com>

Don Saylor *Don Johnson* Terry J Philippo

**MINUTES MEMORANDUM - EXECUTIVE SESSION**

September 14, 2020 at 12:00 p.m.

The Warrick County Board of Commissioners met in Executive Session on Monday, September 14, 2019, which was held as allowed under Indiana Code 5-1-4-1.5-6.1:

- (2) For discussion of strategy with respect to:
  - (A) Collective Bargaining

Discussion began at 12:05 p.m., and adjourned at 1:20 p.m. These in attendance:

- Warrick County Commissioners (Don Saylor, Robert H. Johnson, Jr., Terry J Philippo)
- Council for Warrick County (Codd Glass, L. Soren)
- Warrick County Assistant Administrator/HR Manager (Heather Soberg)

The Warrick County Commissioners certify that no subject matter was discussed in the Executive Session other than the subject matter specified in the public notice.

**WARRICK COUNTY BOARD OF COMMISSIONERS**

Don Saylor President  
Robert Johnson, Jr. Vice President  
Terry J Philippo Board Member

Dated this 12<sup>th</sup> day of October 2020.

ATTEST: Deborah K. Stevens  
Deborah K. Stevens, Auditor



01-25-2020 AS

DEPARTMENT: Sheliff FIXED ASSET NOTIFICATION FORM RECEIVED  
 THIS NOTIFICATION IS FOR: ADDITION UPDATE TRANSFER DISPOSAL SEP 25 2020  
 ACQUISITION IS BY: PURCHASE DONATION LEASE TRANSFER WARRICK CO. AUDITOR  
 (ATTACH COPY)

DATE OF TRANSACTION: 9/22/2020 P.O. NO: \_\_\_\_\_ MILEAGE OR HOURS: \_\_\_\_\_  
 ESTIMATED LIFE EXPECTANCY: LEAS LOCATION: SHIFF  
 CIP NUMBER: \_\_\_\_\_  
 SERIAL OR VIN NUMBER: 1C4SDE1SL62L82103  
 TOTAL/PARTIAL VALUE OF ASSET: 18,331,014.00  
 (ATTACH FORWARD COPY OF CHECKS TO DOCUMENT COST. IF DONATED FAIR MARKET VALUE, NOW DETERMINED, AND DATE BOARD APPROVED)  
 DESCRIPTION: 2020 Utility Trailer - 4 Top Hat Box  
 (BUILDING DESCRIPTION MUST INCLUDE SQUARE FOOTAGE, BUILDING MATERIAL, ROOF TYPE, AND IF EQUIPPED WITH SPRINKLER SYSTEM OR BOILER)  
 BRAND OR MAKE: Boyer MODEL NO: Ducats  
 YEAR: 2020 LICENSE NO: A 21110 ATTACH COPY OF REGISTRATION  
 TYPE OF FUEL: \_\_\_\_\_  
 GROSS VEHICLE WEIGHT: \_\_\_\_\_ TRUCKS ONLY \_\_\_\_\_  
 IF DISPOSED - METHOD: \_\_\_\_\_ SOLD \$ \_\_\_\_\_ TRADED \_\_\_\_\_ JUNKED \_\_\_\_\_ SCRAPPED \_\_\_\_\_  
 (ATTACH POLICE REPORT) END-OF-LEASE \_\_\_\_\_  
 DATE BOARD APPROVED: 10/12/2020  
 DATE BOARD APPROVED (REAL PROPERTY ONLY) \_\_\_\_\_  
 PERSON RESPONSIBLE: Signature SIGNATURE: \_\_\_\_\_  
 RESPONSIBLE DEPARTMENT HEAD'S SIGNATURE: LE. Brian Watson  
 IF TRANSFERRED RECEIVING PERSON'S SIGNATURE: \_\_\_\_\_  
 PRINTED NAME: \_\_\_\_\_  
 ENTERED FIXED ASSET: \_\_\_\_\_  
 AUDITOR'S USE ONLY AUDITOR'S INITIAL: \_\_\_\_\_  
 RECEIVED: \_\_\_\_\_  
 INSURED: \_\_\_\_\_

12-9-19 AS Crafo  
 15087  
 RECEIVED  
 DEC 08-2019  
 WARRICK CO AUDITOR

DEPARTMENT: H. H. H. H. H. FIXED ASSET NOTIFICATION FORM RECEIVED  
 THIS NOTIFICATION IS FOR: ADDITION UPDATE TRANSFER DISPOSAL  
 ACQUISITION IS BY: PURCHASE DONATION LEASE TRANSFER (ATTACH COPY)  
 DATE OF TRANSACTION: 11-15-2019 P.O. NO: \_\_\_\_\_ MILEAGE OR HOURS: \_\_\_\_\_  
 ACCOUNT NO: \_\_\_\_\_ LOCATION: H. H. H. H. H.  
 ESTIMATED LIFE EXPECTANCY: \_\_\_\_\_  
 CIP NUMBER: \_\_\_\_\_  
 SERIAL OR VIN NUMBER: AKA BUD 2020 X KN 246405  
 TOTAL/PARTIAL VALUE OF ASSET: \_\_\_\_\_  
 (ATTACH FORWARD COPY OF CHECKS TO DOCUMENT COST. IF DONATED FAIR MARKET VALUE, NOW DETERMINED, AND DATE BOARD APPROVED)  
 DESCRIPTION: 2020 Utility Trailer - 4 Top Hat Box  
 (BUILDING DESCRIPTION MUST INCLUDE SQUARE FOOTAGE, BUILDING MATERIAL, ROOF TYPE, AND IF EQUIPPED WITH SPRINKLER SYSTEM OR BOILER)  
 BRAND OR MAKE: \_\_\_\_\_ MODEL NO: \_\_\_\_\_  
 YEAR: \_\_\_\_\_ LICENSE NO: \_\_\_\_\_ ATTACH COPY OF REGISTRATION  
 TYPE OF FUEL: \_\_\_\_\_  
 GROSS VEHICLE WEIGHT: \_\_\_\_\_ TRUCKS ONLY \_\_\_\_\_  
 IF DISPOSED - METHOD: \_\_\_\_\_ SOLD \$ \_\_\_\_\_ TRADED \_\_\_\_\_ JUNKED \_\_\_\_\_ SCRAPPED \_\_\_\_\_  
 (ATTACH POLICE REPORT) END-OF-LEASE \_\_\_\_\_  
 DATE BOARD APPROVED: 10/12/2020  
 DATE BOARD APPROVED (REAL PROPERTY ONLY) \_\_\_\_\_  
 PERSON RESPONSIBLE: Signature SIGNATURE: \_\_\_\_\_  
 RESPONSIBLE DEPARTMENT HEAD'S SIGNATURE: W. H. H. H. H.  
 IF TRANSFERRED RECEIVING PERSON'S SIGNATURE: \_\_\_\_\_  
 PRINTED NAME: \_\_\_\_\_  
 ENTERED FIXED ASSET: \_\_\_\_\_  
 AUDITOR'S USE ONLY AUDITOR'S INITIAL: \_\_\_\_\_  
 RECEIVED: \_\_\_\_\_  
 INSURED: \_\_\_\_\_



Corporal Name: State of Indiana, City of Indianapolis

October 1, 2020

Mr. Phil Baxter  
Professional Surveyor  
107 W. Leas St.  
Suite 206, Courthouse  
Boonville, IN 47601

Re: Professional Surveying Services  
Section Corner Replatment  
Warrick County, IN

Dear Phil:

SJCA Inc. is pleased to provide the Warrick County Surveyor's Office (WCSCO) with a proposal for professional surveying services for the above noted project.

SCOPE OF WORK

- The following items are SJCA's understanding of the scope of services for this project:
  - > The locations specified with this work shall include: 12, 13, 24, 25, and 30, Township 6 South, Range 9 West including corners previously perpetuated by Bernard Lochmuller and Associates.
  - > The WCSCO shall provide copies of the original government field notes, recorded or known unrecorded surveys, field notes, subdivision plats, examples of existing tie cards and other pertinent information that is held in the said office.
  - > SJCA will complete a tie check on the corner being established as well as review any other documents in county offices which may indicate the location of the corner being established.
  - > The Warrick County Recorder's Office has indicated that SJCA will not be charged for the recording of the plat.
  - > SJCA will send a survey notice to all property owners where access across their property will be needed to complete this work.
  - > Field work necessary to establish the location of the section corner to be established. The plat and monument accuracy shall be in the standard of a suburban survey (0.13 feet plus 100 parts per million), as defined by Title 86S, Article 1, Rule 12, Section 7 of the Indiana Administrative Code.
  - > Field work required to determine the location of a corner, where no monument exists or an existing monument's location cannot be confirmed will include the location of the bear tree, fence posts or lines, monuments indicated to represent other boundary corners, roadways, tree lines, testimony from adjacent landowners, etc.

SJCA Inc.  
Indianapolis, IN  
520 North Pennsylvania  
Suite 206  
Indianapolis, IN 46204  
317-556-1629

Indianapolis, IN  
100 East Campbell Lane Blvd.  
Columbus, IN 47337

SJCA Inc. com





Certified Public Surveyor, State of Indiana, City of Indianapolis

ENR0117 - Certified Public

- SJCA shall provide written notification to the Warrick County Highway Department of any excavations that may be necessary in the course of the field work. After approval of the work, the Warrick County Highway Department, SJCA shall notify the WCSO. The size of any excavations necessary will be determined based on the uncertainties in the available evidence.
- SJCA will repair all excavation areas to the satisfaction of the appropriate jurisdictional street or highway department.
- Discussion and review with the Warrick County Surveyor regarding the approaches used to determine the final location of the corner.
- Where a monument does not presently exist, SJCA will set a 5/8" rebar with plastic cap or other appropriate marker with and flagging or paint will be used accordingly to facilitate the recovery of the monument.
- Delivery of an outline map of all sections established showing the location of each corner showing grid bearings and ground distances along the lines between each certified corner. The scale of this map shall be 1"=600' and shall be signed and stamped by a professional surveyor in the State of Indiana.
- Delivery of a corner reference for each corner established showing (1) the location of each corner in Indiana State Plane Coordinates, West Zone; (2) a description of the monument; (3) the monument and bearing from the corner to a minimum of three of more permanent objects; (4) the date the monument was set; (5) the condition of the monument and references; (5) the name of the surveyor making the check; (6) a surveyor's report indicating the method of establishing or relocating the corner and its history; (7) latitude and longitude; (8) picture of the corner; (9) signature and seal of the professional surveyor.
- SJCA will use the existing WCSO format for physical copies and pdfs delivered.
- Where multiple monuments may exist in the vicinity of a corner, the distance and bearing from the corner to the monuments will be shown.
- Delivery of the electronic data as a shape file for integration into the Warrick County, Indiana GIS. SJCA will also provide a .dwg file.

**ANTICIPATED PROJECT SCHEDULE & FEES**

The project planning phase will be completed within two months of the notice to proceed. The remaining scope of work, including all field work and deliverables, shall be complete within twelve months of the project start. It is anticipated that the cost of work to be completed in the sections shown above can be completed for a lump of \$51,750 for 2.5 corners (\$2,250 per corner).

This project will be invoiced monthly based upon actual hours spent on the project. All invoices will be due within 45 days from the invoice date.

Indianapolis, IN  
9162 N. Meridian St., #200  
Indianapolis, IN 46228  
317-566-0629

Evansville, IN  
520 Kimber Lane  
Evansville, IN 47715  
812-361-5628

SJCAInc.com

Ohio Office  
100 East State St., #200  
Columbus, OH 43260



Certified Public Surveyor, State of Indiana, City of Indianapolis

ENR0117 - Certified Public

**LIMITATION OF LIABILITY**

In recognition of the relative risks and benefits of the project to both the Client and the Consultant, the risks have been allocated such that the Client shall bear the full cost of losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of the Consultant shall not exceed the amount of the fee for the services rendered on this project. It is intended that this limitation shall apply to the Consultant's action however alleged or arising, unless otherwise prohibited by law.

**AUTHORIZATION TO PROCEED**

Your authorization to proceed with this work can be given by signing the attached authorization and returning a signed copy to:

SJCA Inc.  
520 Kimber Lane  
Evansville, IN 47715  
E-mail: mstevenson@sjcainc.com

We hope that this proposal is satisfactory to you. If there are any questions regarding this proposal, please contact me at (812) 461-7848 at your earliest convenience.

Sincerely,

SJCA Inc.  
*[Signature]*

Michael Stevenson, PS

**AUTHORIZATION**

I hereby authorize SJCA Inc. to provide the scope of services shown herein.

Signed: *[Signature]*

Printed Name: Dan Saylor

Company: Warrick County Commissioners

Title: Warrick County Surveyor

Date: October 12, 2020

Indianapolis, IN 46228  
9162 N. Meridian St., #200  
Indianapolis, IN 46228  
317-566-0629

Evansville, IN  
520 Kimber Lane  
Evansville, IN 47715  
812-361-5628

SJCAInc.com

Ohio Office  
100 East State St., #200  
Columbus, OH 43260

**INDEPENDENT CONTRACTOR AGREEMENT**

**THIS AGREEMENT**, for the year of 2020, made and entered into at Boonville, Indiana, as of the day of October, 2020, by and between SJCA Inc. ("Client") and Dan Saylor ("Contractor"), of the County of Warrick ("County"), and Warrick County Health Department ("Contractor"), made in consideration of the premises and the mutual covenants herein contained, and other good and valuable consideration, is as follows:

1. **Retaining Services of Contractor.** The County hereby retains Estelita A. (the "Services") an independent contractor to perform the services in the attached authorization to proceed. Contractor shall be responsible for, supervise, and be in full control of the work involved in performing the Services. Contractor shall accept from the County as full compensation for all services to be rendered by Contractor hereunder, the amount of One) \$2,250.00 (Two) \$2,250.00 per corner. Contractor shall not be entitled to any of the fringe benefits now or hereinafter provided by the County to its employees including, but not limited to, wages, salaries, health benefits, and deferred compensation benefits, it being understood that the consideration specified in this Paragraph 2 constitutes the sole consideration payable by the County for the services to be performed by Contractor hereunder. The County shall not withhold from any sums payable to Contractor, any local, state or federal income taxes, contributions to Social Security (FICA), or state unemployment taxes.
2. **Term and Termination.** This Agreement shall commence as of 1st day of October, 2020, notwithstanding the date first written above, and shall continue on a month-to-month basis until such time as when this Agreement is terminated by either party upon written notice to the other party. In case of incompetency in the performance of any portion of the Services, or in the event of a breach by Contractor of any of the provisions of this Agreement, the County shall have the right to terminate this Agreement immediately, and Contractor shall be bound to accept termination in accordance with the terms hereof.
3. **Compliance with Laws and Regulations.** Contractor agrees that the Services shall be conducted in full compliance with any and all applicable federal, state and local laws, rules, and regulations, and in accordance with the terms and conditions of any grants, gifts, endowments, or donations to the County.
4. **Liability for Injuries or Damages to Person or Property.** Contractor understands and agrees that, due to his or her status as Contractor, he or she is not covered as an employee under any worker compensation insurance policy, and the County shall not be responsible for any injuries to Contractor or liabilities which may arise as the result of Contractor's performance of his or her duties under this Agreement.
5. **Insurance and Indemnification.** Contractor shall carry and maintain throughout the period of this Agreement, at Contractor's sole cost and expense, worker's compensation insurance and automobile liability insurance in amounts satisfactory to the County. Contractor further agrees to hold



harmless and indemnify the County from and against any loss, cost, or expense, including, but not limited to, court costs and attorney fees arising out of or with respect to any injury to or death of Contractor. The maintenance of insurance will not in any manner affect Contractor's obligation to indemnify the County. Contractor shall obtain and maintain such insurance shall be a condition precedent to the payment to Contractor of the consideration provided for herein.

Contractor shall be entirely and solely responsible for his or her actions while engaged in the performance of the Services. Contractor, for him or herself and for all heirs, successors, or assigns of Contractor, covenants and agrees to indemnify and hold harmless the County, absolutely and without limitation, from and against all claims, damages, losses, costs, or expenses, including, but not limited to, court costs and attorney fees, arising out of or with respect to the acts or omissions of Contractor during the performance of the Services. Similarly, Contractor agrees to indemnify and hold harmless the County for loss or damage to any of the County's property or equipment used or obtained in connection with the performance of the Services.

7. **Relationship of the Parties.** The Contractor shall at all times be considered an independent contractor. Contractor acknowledges and agrees that he or she will perform his or her obligations herein solely as an independent contractor, and will not represent him or herself in any manner to any third party as a representative or authorized agent of the County, or to make any representations, warranties, or commitments on behalf of the County. Contractor shall have sole responsibility for the conduct and control of the services to be performed hereunder. The manner and timing of the performance of the Services shall be subject to the direction and supervision of the Contractor. However, the services contemplated within the terms of this Agreement must meet the approval of the County, and shall be subject to the County's general right of supervision in order to secure the satisfactory completion thereof.

8. **Assignment.** Contractor agrees that he or she will not subcontract or assign any part of his or her duties under this Agreement to any organization or individual without approval from the County.

9. **Taxes.** The County shall not be responsible for any taxes levied on Contractor as a result of this Agreement. Contractor shall be solely and exclusively liable for payment of any and all taxes levied on Contractor as a result of this Agreement.

10. **Governing Law.** The validity, performance, interpretation and effect of this Agreement shall be governed by the laws of the State of Indiana. If any provision of this Agreement or the application thereof shall, for any reason, and to any extent, be invalid or unenforceable, the remainder of this Agreement and the application thereof shall not be affected thereby, but rather shall be enforced to the maximum extent possible under applicable law.

11. **Entire Agreement.** This Agreement embodies the entire understanding of the parties and there are no other agreements or understandings, oral or written, between the parties relating to the subject matter hereof. No amendment or modification of this Agreement shall be valid or binding upon the parties until made in writing and signed on behalf of each of such parties by their respective representatives.

12. **Competition.** Neither this Agreement nor the relationship created thereby shall operate to preclude the Contractor from contracting to provide his or her services to other persons or entities, so long as the same does not adversely affect his or her ability to provide the Services hereunder.

13. **Severability.** In the event one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the remainder of this Agreement. The provisions contained in this Agreement shall be for any reason be held to be excessively broad as to duration, geographical scope, activity, or subject, it shall be construed by limiting and reducing it, so as to be enforceable to the extent compatible with the applicable law as it then shall appear.

14. **Amendment.** No supplement, modification, or amendment of this Agreement will be binding unless in writing and executed by all of the parties that are signatories to this Agreement.

IN WITNESS WHEREOF, the parties hereunto have entered into this Agreement on the date first above written.

WARRICK COUNTY

HEALTH DEPARTMENT

By: *[Signature]*

For: Warrick County

Printed Name: *Guthrie Vagstad*

Signature: *[Signature]*

APPROVED:

WARRICK COUNTY BOARD OF COMMISSIONERS

By: *[Signature]*

Terry J. Pritchett, Member

Signature by Board President effective to bind County during Emergency Declaration, Resolution 20-20-01

EXHIBIT A  
INDEPENDENT CONTRACTOR AGREEMENT

Contractor hereby agrees to perform the following services for the County, as needed:

*-and additional duties assigned by the nursing staff.*





# Call Handling System

## System Upgrade Plan

Warrick County Sheriff's Department  
100 State Rd 62 West  
Boonville, IN 47601

### Table of Content

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IMPLEMENTATION PROGRAM	2
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### Agency Overview

Warrick County Sheriff's Department is located in Boonville, Indiana. The 911 call center dispatches police, fire and medical responses. There are 15 telecommunicators and supervisors. Resources include a dispatch center. They are using the Total Response call handling solution and currently have their staff certified in fire, law and medical dispatch through PowerPhone. At this time, they are looking to upgrade from using CACH Lite to Computer Aided Call Handling (CACH) Standard to better streamline their processes.

### Implementation Program

To keep implementation moving smoothly to meet your agency's timelines, it is important for your agency to follow the implementation steps below. Some of the steps may occur simultaneously.

1. **Initiation.** To help support you in implementing Total Response, PowerPhone will be assigning an Implementation Manager (IM) who will be your primary contact throughout the project. You are encouraged to reach out to your IM whenever questions arise. Their goal is to help your agency learn about the project and to help you get started. Upon project kick-off the task of installing CACH on your server and workstations will take place. The first step will be to complete the PowerPhone Technical Survey. Installation and maintenance will be completed by using Rescue by LogMein. Your team should start the process in the Total Response System Implementation Requirements document. It must be available to give PowerPhone's IT staff permission to complete the installations. Your agency should have already reached out to your implementation manager to get the necessary information and to establish a connection to PowerPhone's Computer Aided Call Handling (CACH) software. Pricing is based on the use needed for installation of Computer-Aided Call Handling (CACH) Standard software.

- Server Requirements:**
- Windows Operating System
  - On-premise MS SQL Server (not Express)
  - .NET Framework
  - Windows Operating System
  - MS SQL Express (will be installed by PowerPhone as required)
  - Microsoft Word
  - .NET Framework

- Hardware Minimum Requirements:**
- Dual core processor with 4 MB cache, 2.0 GHz or higher
  - 4GB RAM or higher
  - 80GB SAS hard drive with RAID

- Client**
- Intel Pentium Core i3 or higher CPU (Intel Core i7 recommended)

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- 4GB RAM or higher
- 1.5 GB of available hard drive space
- Screen resolution of 1280 x 1024; dual graphics card recommended if cohabitating with other systems (e.g., CAD)

A PowerPhone technician will perform the installation, updates and maintenance, which will be managed by LogMein Rescue. The customer must provide their IT staff for access to the server and each workstation. PowerPhone supports the versions supported by Microsoft (recommended items in bold). As of 9/2019, PowerPhone supports the following versions: Windows Server: 2012 R2, 2012 R2, 2016, 2019; MS SQL Server (and MS SQL Express): 2012 SP4, 2014 SP3, 2016 SP2; .NET Framework: 3.5 SP1, 4.5.2 through 4.8; Windows: 7, 8, 10; MS Word: 2010 SP2, 2013 SP1, 2016, 2019

3. **Configuration Training.** Your IM will conduct workshop training with your supervisory level staff on how to configure CACH to improve your agency's processes. The first step will be to review your current call handling process. The IM will help you understand the CACH system and how it will be used to improve your call handling process. With that baseline understanding, your agency will be able to work with your IM to configure CACH to help create consistent processes. Configuration includes decisions on how CACH will be started, how information will be used to change the CAD codes, how various alerts will be managed, and how the system will be used to manage the call handling process. **End User Training.** Training will focus on using the call handler license for your line level personnel. The supervisory staff who participated in the configuration training will also participate in this training to help reinforce the rationale as to how and why the program is being implemented. This will help staff understand the value of the program and help them to help their staff. Your agency will have a higher level of compliance in using the program.
4. **Go Live.** On the date when you and your Implementation Manager agree to commence live operational use of Total Response, they will be available to answer any questions that arise and help if any.
5. **Call Assessment.** With call records now being created, the members of staff designated as Assessors should start a regular process of call assessment and increase the volume of calls sampled as they refine their process. It will take several months to build enough data to identify trends. In the short-term, your agency will have a higher level of compliance in using the program. With this approach, the protocols or general communication skills.
6. **Post Implementation**

With 6 to 12 months of assessment data gathered, your agency will be ready to consider purchasing a Total Response award. The award is a recognition of the quality of your call handling process. Validation of achieving the aims and objectives that triggered the decision to introduce Total Response. As a mark of excellence, your accreditation award demonstrates your agency's ongoing commitment to strive for continual improvement both in terms of operational procedure but also the development of the personnel who deliver these services.

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TO-TAL RESPONSE

Project Contact

PowerPhone will be assisting an Investigation Manager (IM) who will be in touch with you in the next 30 business days. To streamline communication during the investigation process, please contact your account manager directly. If you have any questions before you are contacted by your IM, please contact your account manager directly.

This following person will serve as primary points of contact for your agency for this project: Paul Kovan, 812-897-6180, pkovan@warrickcountysheriff.com

Project Payment Schedule

Table with 3 columns: Payment #, Milestone, Amount Due. Row 1: 1, Approval Received (Net 30 days), \$45,000.00

- Payments should be made payable to PowerPhone. Please mail payments to 1421 Boonson Post Road, Madison, CT 06403

For PowerPhone: BY: Paul Kovan, Title: Director of Operations, Date: 10/12/20

For Customer: BY: [Signature], Title: [Signature], Date: 10/12/20

PowerPhone, Commercial in Confidence

2020 General Election Polling Locations

Table with 3 columns: Location, Precincts. Lists 24 locations such as Yanketown Fire House, Boonville Middle School, etc.

Prescribed by the State Board of Accounts

COUNTY TREASURER'S MONTHLY REPORT

County Form No. 47-T6

Month ending September 30, 2020

WARRICK COUNTY

RECEIVED OCT 02 2020 WARRICK CO. AUDITOR

FILED OCT 02 2020 WARRICK CO. AUDITOR

Table of charges including Total Taxes Collected, Advance Draw, Cash Change Fund, etc.

Table of deposits including Balance in all Depositories per D, Cash Short (Add), Cash Long (Deduct), etc.

Table for reconciliation with depositories including Balance in all Depositories per D, Cash Short (Add), etc.

ANALYSIS OF CASH ON HAND AT CLOSE OF MONTH: Receipts Deposited in Depositories, Total (Must Agree with Above)

State of Indiana, Warrick County, I hereby certify that the foregoing report is true and correct to the best of my knowledge and belief.

Dated on this 12 day of October, 2020










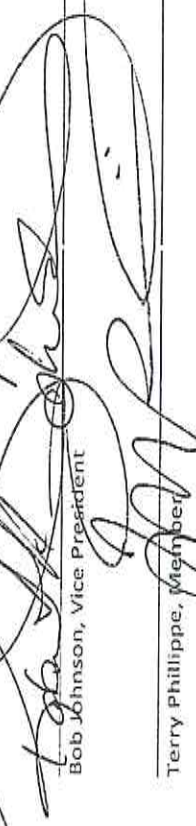
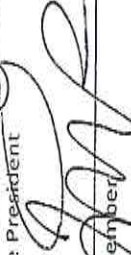
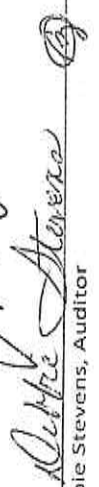






Warrick County Claims for Payment - Non-Certified  
Commissioner's Meeting - Monday, October 12th, 2020

D-Patrick Boonville Ford (EMA)	\$ 39,102.00	Does not follow County's purchasing policy.
Franz, Aaron (Health)	\$ 35.25	Does not follow County's reimbursement pol
Culligan (Area Plan)	\$ 22.50	Water
Tom Naas Homes (Cumulative Drain)	\$ 38,500.00	Does not follow County's purchasing policy.
Total:	\$ 77,659.75	

  
 Dan Saylor, President  
  
 Bob Johnson, Vice President  
  
 Terry Phillippe, Member  
  
 Debbie Stevens, Auditor

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